

ANNUAL REPORT
of the
Officers of the
TOWN OF BARTLETT
New Hampshire



for the fiscal year ending December 31
2017

SMITH & TOWN PRINTERS, LLC
Berlin, New Hampshire

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SPECIAL RECOGNITION

From time to time throughout the year, the Town has employees or volunteers who leave town service or a business or organization has a notable milestone we wish to acknowledge. The following fit that category and the Board of Selectmen wish to thank and congratulate them all for their dedication and efforts on behalf of Bartlett's citizens:

- ✧ **FRANK SIEK** - who served many years as a Trustee of the Trust Funds.
- ✧ **RICH STIMPSON** - who served on the Planning Board.
- ✧ **JANET HADLEY CHAMPLIN** - who served for two years as Bartlett's first female Police Chief, having retired from the Portsmouth Police Dept. and who retired in 2017 (again).
- ✧ **BARTLETT HISTORICAL SOCIETY** - In October, the St. Joseph Church building was awarded the *2017 Seven to Save* designation by the NH Preservation Alliance. After a very competitive nomination review process, this designation identifies this building as one of seven historic buildings in NH that is worth the time, energy and financial resources to save from destruction and brings state wide attention to buildings such as the church. The NH Preservation Alliance provides their guidance in the effort to preserve these buildings. St. Joseph Church, built in 1890, was the first Catholic Church in the Mount Washington Valley serving the spiritual needs of parishioners from many Valley towns. While still owned by the Bartlett School District, the Bartlett Historical Society has taken leased ownership of the building and is raising funds to do a full renovation on the building and reopen it as the Bartlett Historical Society Museum. Norman Head and Phil Franklin were on hand at the *Seven to Save* event to accept this designation for the building.
- ✧ **BARTLETT JACKSON FOOD PANTRY** - for the volunteers who dedicate many hours of work at the Pantry, provide Thanksgiving food baskets, and also pick up the food for distribution. This is a vital service to some of the citizens in our community.
- ✧ **KATHY BELCIK** - for her beautiful plantings and maintenance of the flowers at the Town Hall, which add a touch of splendor to the grounds.
- ✧ **MALCOLM GURNEY** - for maintaining the planter at the entrance sign at the Hart's Location town line that greets our visitors traveling US Rt. 302.
- ✧ **MOUNTAIN GARDEN CLUB** - for the continued donations of flowers and the annual holiday wreath at the Town Hall along with other plantings around town.
- ✧ **VILLAGE GREEN LAWN CARE, TUTTLE LAWN CARE, AND EG CHANDLER INC.**- who give unselfishly their time and donation of materials to keep the Glen intersection flower beds and village park looking spiffy for residents and visitors alike.

TOWN OFFICERS

ELECTED OFFICIALS

BOARD OF SELECTMEN

Jonathan Hebert	Term expires 2018
Gene G. Chandler	Term expires 2019
David A. Patch	Term expires 2020

TREASURER

Jean Mallett	Term expires 2020
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TOWN CLERK/TAX COLLECTOR

Cheryl Nealley	Term expires 2020
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MODERATOR

Norman Head	Term expires 2018
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SUPERVISOR OF THE CHECKLIST

Elaine Ryan	Term expires 2018
Sheila Glines	Term expires 2020
Gail F. Paine	Term expires 2022

AUDITOR

Frank Matranga	Term expires 2018
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TRUSTEE OF TRUST FUNDS

Beverly Shaw	Term expires 2018
William Fabrizio	Term expires 2019
Eric Corbett	Term expires 2020

LIBRARY TRUSTEES

Arden Schoen	Term expires 2018
Judy Shuman	Term expires 2018
Jacalyn Egan	Term expires 2019
Leo Sullivan	Term expires 2020
John LaPointe	Term expires 2020

PLANNING BOARD

Scott Grant	Term expires 2018
Peter Gagne	Term expires 2018
David Shedd	Term expires 2019
Phil Franklin, Chair	Term expires 2019
Kevin Bennett	Term expires 2020
David L. Patch	Term expires 2020
David A. Patch, Selectman	ex officio member

ZONING BOARD OF ADJUSTMENT¹

Helen Crowell	Term expires 2018
Peter Pelletier	Term expires 2018
Norman Head, alternate	Term expires 2018
Richard Plusch, Chair	Term expires 2019
Julia King	Term expires 2019
Anita Burroughs	Term expires 2020
Douglas Garland, alternate	Term expires 2020

APPOINTMENTS

CONSERVATION COMMISSION

Daryl Mazzaglia, Chair	Term expires 2018
Vacancy	Term expires 2018
Nancy Oleson	Term expires 2019
Chris Fithian	Term expires 2019
Vacancy	Term expires 2020

HEALTH OFFICER

Board of Selectmen

ROAD AGENT

Travis Chick

POLICE CHIEF

Christopher Keaton

CODE COMPLIANCE OFFICER

Board of Selectmen

FIRE CHIEF/FOREST FIRE WARDEN

L. Patrick Roberts

ASSESSORS

Board of Selectmen

EMERGENCY MANAGEMENT DIRECTOR

Robert King

WELFARE OFFICER

Board of Selectmen

¹ In 2015, the Town voted to make the Zoning Board of Adjustment Members an elected position rather than appointed. Appointed members maintain their seat until their terms expire, then they are filled by an elected member. Alternates are appointed by the ZBA and not elected.

2018 TOWN MEETING WARRANT

To the inhabitants of the Town of Bartlett, New Hampshire in the County of Carroll in said State, qualified to vote in the Town affairs: You are hereby notified to meet in the Town Hall, 56 Town Hall Road, in said Bartlett on Tuesday, March 13, 2018 at eight o'clock in the forenoon to act upon the following subjects hereinafter set forth. The voting on Article 1-3 will be by official ballot at the Town Hall and the polls shall open for balloting at eight o'clock in the forenoon and shall not close before seven o'clock in the evening. The following articles (Articles 4 -26) in the warrant will be acted upon on Tuesday, March 20, 2018 at six thirty o'clock in the evening at the Josiah Bartlett Elementary School, 1313 US. Rt. 302 in Bartlett Village.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. Are you in favor of the adoption of AMENDMENT No. 1 as proposed by the Planning Board for the Town of Bartlett Zoning Ordinance as follows: To amend Article VII (Minimum Frontage), paragraph 2, second sentence, by adding the following underlined text: "In all districts, minimum frontage for a residential property is 50 ft. This minimum distance shall be maintained the entire depth of the lot." (Planning Board approves 6-0) Yes or No.

ARTICLE 3. Are you in favor of the adoption of AMENDMENT No. 2 as proposed by petition to add the following item to Article XVIII, Section D (1) as a Special Exception: y) Sports/Health Clubs in Town Residential District A. A sports/health club located on a lot of four or more acres in the TRDA. A sports/health club will be a facility that includes health and recreation facilities such as racquet courts, pickleball, bocce, swimming pool(s), workout and weight training rooms and equipment, meeting rooms, and other facilities as normally associated with the same, but not to include a restaurant or lounge, shall only be open to those who hold valid monthly (or more) membership and their guests but not the general public. (Planning Board approves 6-0) Yes or No.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$190,000.00 for the purpose of purchasing a highway truck for the Highway Department and to authorize the issuance of not more than \$190,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. (2/3 majority vote by ballot required) Chandler favors/Patch & Hebert oppose.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$400,000.00 for flood damage repairs for the town's match (25%) of Federal Disaster Relief Fund bond and to authorize the issuance of not more than \$400,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for

Town of Bartlett, NH

up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. The total estimated cost of the repairs is \$1.6 million (2/3 majority vote by ballot required) Selectmen favor.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$2,245,750.00 to defray Town charges for the ensuing year and make appropriations of the same. Selectmen favor.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$300,000.00 for the purpose of town road improvements with \$100,000.00 to come from the unassigned fund balance and the balance of \$200,000.00 to come from taxation. Selectmen favor.

ARTICLE 8. To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$24,400.00 for the third year's payment for the backhoe for the Highway Department, which was a five year lease agreement for \$113,700.00 approved at the 2016 Town Meeting. This lease agreement contains an escape clause. Selectmen favor.

ARTICLE 9. To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$11,426.00 for the second year's payment for the purpose of leasing a backhoe for the Transfer Station in a five year lease agreement for \$54,750.00 (Bartlett's 60% share) approved at the 2017 Town Meeting. This is a shared expense with the Town of Jackson (Bartlett 60%/Jackson 40%) with the total cost of the backhoe being \$91,250.00. This lease agreement contains an escape clause. Selectmen favor.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$85,000.00 (as Bartlett's share) for the purpose of purchasing new equipment and renovations for Phase 3 at the Transfer Station with \$85,000.00 to come from the unassigned fund balance. This is a shared expense with the Town of Jackson (50/50). Selectmen favor.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$65,000.00 for the purpose of purchasing a new ambulance for the Bartlett Jackson Ambulance Service and to withdraw \$50,000.00 from the Ambulance Capital Reserve Fund established in 2017, with the balance of \$15,000.00 to come from taxation. This is a shared expense with the Town of Jackson (50/50) with the total cost being \$130,000.00. Hebert favors/Chandler & Patch oppose.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 for the purpose of repairing the highway department grader, metal for a gravel screen, and for chipper repairs, with \$30,000.00 to come from the unassigned fund balance. Selectmen favor.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$27,000.00 for the purpose of repairs to the overhead doors, exterior lights at the Glen Fire Station, five inch hose for the ladder truck, and interior lighting at the Highway Garage. Selectmen favor.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for the purpose of performing a financial audit. Selectmen favor.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$160,000.00 for the purpose of purchasing a Utility Fire Truck and to withdraw \$55,000.00 from the Fire Truck Capital Reserve Fund established in established in 2010, with the balance to come from taxation. Chandler favors/Patch & Hebert oppose.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for distribution at the Selectmen's discretion to a Public Education and Government TV Station for Valley Vision to provide Channel 3 to Bartlett. Selectmen favor.

ARTICLE 17. To raise and appropriate the sum of \$1,000.00 for the Conway Area Humane Society in Conway, NH for the purposes of continuing services for stray, abandoned or animals brought to the shelter. Agreeable to a petition signed by Ronda Marino and others. Patch & Hebert favor - Chandler opposed.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Eastern Slope Airport authority for its use in operating the Eastern Slope Regional Airport in 2018. Selectmen favor.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to support Bartlett home delivered meals (Meals on Wheels), congregate meals, transportation, and program services provided by the Gibson Center for Senior Services, Inc. Agreeable to a petition signed by Robert King and others. Selectmen favor.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the Family Resource Center of Children Unlimited, Inc. Agreeable to a petition signed by Paul McLellan and others. Selectmen favor.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$2,160.00 in support of Starting Point providing advocacy and support to the victims of domestic and sexual violence and their children. Agreeable to a petition signed by Anita Burroughs and others. Selectmen favor.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$3,582.00 to assist The Mental Health Center. Agreeable to a petition signed by Douglas Garland and others. Selectmen favor.

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for support of the Tri-County Community Action Program for the purpose of continuing services of the Fuel Assistance Program for the residents of Bartlett. Agreeable to a petition signed by Mary Miller and others. Selectmen favor.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$5,479.00 to support White Mountain Community Health Center to help meet the healthcare needs of the uninsured and under-insured residents of Bartlett. Agreeable to a petition signed by Mary Linehan and others. Selectmen favor.

ARTICLE 25. To see if the town will urge: That the New Hampshire State Legislature shall call upon Congress to move forward a constitutional amendment that 1) clarifies that constitutional rights were established for people only, and 2) guarantees the right of and of the American people, acting through our elected representatives, to safeguard fair elections through authority to regulate political spending. That the New Hampshire Congressional delegation shall support such a constitutional amendment. That the New Hampshire State Legislature shall support such an amendment when it is approved by Congress and sent to the State for ratification. The selectmen shall transmit the record of the vote approving this article by written notice to Bartlett's congressional delegation, and to Bartlett's state legislators, informing them of the instructions from their constituents, within 30 days of the vote. Agreeable to a petition signed by Erik Corbett and others.

ARTICLE 26. To transact any other business that may legally come before said meeting.

Given under our hands and seals this 15th day of February in the year 2018.

Board of Selectmen:

GENE G. CHANDLER
DAVID A. PATCH
JONATHAN HEBERT

BUDGET SUMMARY FOR THE TOWN OF BARTLETT - YEAR 2017-2018

ACCT. #	DEPARTMENT	BUDGET 2017	ACTUAL 2017	+/-	BUDGET 2018
4130	TOWN OFFICERS SALARIES	\$ 55,300	\$ 54,625.02	\$ -674.98	\$ 56,500
4140	ELECTIONS	1,750	2,162.68	+412.68	5,850
4150	TOWN OFFICERS ADMIN.	153,600	146,267.40	-7,332.60	183,300
4152	PROPERTY ASSESSMENT	7,300	23,234.23	+15,934.23	13,000
4153	LEGAL EXP/DOG DAMAGE	30,000	18,789.21	-11,210.79	20,000
4155	EMPLOYEE BENEFITS	417,000	374,535.54	-42,464.46	366,000
4191	PLANNING/ZONING	24,100	18,833.16	-5,266.84	20,300
4194	GENERAL GOVT BLDGS	14,650	14,639.06	-10.94	17,100
4195	CEMETERIES	4,000	795.00	-3,205.00	4,000
4196	INSURANCE	73,000	72,830.20	-169.80	72,800
4198	TAX MAP	1,500	0	-1,500.00	1,500
4210	POLICE	322,900	312,662.22	-10,237.78	335,500
4215	AMBULANCE	32,000	32,000.00	0	32,000
4220	FIRE	157,850	147,233.69	-10,616.31	174,650
4312	HIGHWAY	412,350	545,412.77*	+133,062.77	466,250
4324	SOLID WASTE DISPOSAL	261,500	232,743.39	-28,756.61	254,500
4442	WELFARE	10,000	5,857.12	-4,142.88	10,000
4520	PARKS/RECREATION	54,000	55,583.36	+1,583.36	57,000
4550	LIBRARY	42,700	42,700.00	0	43,300
4583	PATRIOTIC PURPOSES	2,300	2,070.00	-230.00	2,300
4613	CONSERVATION	2,000	3,458.28	+1,458.28	3,500
4711	PRINC/LONG TERM DEBT	178,500	178,333.33	-166.67	83,500
4721	INTEREST/LONG TERM	3,300	3,395.38	+95.38	1,900
4723	INTEREST/SHORT TERM	20,000	22,563.76	+2,563.76	21,000
TOTAL		2,281,600	2,310,724.80	+29,124.80	2,245,750

*Less additional road repairs

89,588.71	89,588.71
2,221,136.09	-60,463.91

* The State of NH issued unanticipated revenue to the towns in addition to the regular Highway Block Grant for certain road repairs which is included in this budget figure. The amount the town received was \$89,588.71.

TOWN OF BARTLETT

REVENUES SUMMARY FOR YEAR 2016-2017

ACCT. NO.	SOURCE OF REVENUE	ESTIMATED 2017	ACTUAL 2017	ESTIMATED 2018
<u>TAXES</u>				
3120	LAND USE CHANGE TAXES	\$ 1,000	\$ -0-	\$ 1,000
3185	YIELD TAXES	3,000	-0-	3,000
3186	PAYMENT IN LIEU OF TAXES	79,000	80,930.00	80,000
3187	EXCAVATION TAX	400	266.74	300
3190	INT/PENALTIES ON TAXES	20,000	24,721.98	20,000
<u>LICENSES/PERMITS/FEEES</u>				
3220	MOTOR VEHICLE PERMIT FEES	685,000	738,181.75	700,000
3230	BUILDING PERMITS/PTO'S	2,000	2,475.00	2,000
3290	OTHER LICENSES, FEES	4,000	4,721.50	4,000
<u>FROM FEDERAL GOVT.</u>				
3311	HOMELAND SECURITY	-0-	-0-	-0-
<u>FROM STATE</u>				
3351	SHARED REVENUES	-0-	-0-	-0-
3352	MEALS & ROOMS TAX	145,000	144,693.23	145,000
3353	HIGHWAY BLOCK GRANT	105,000	194,335.73	110,000
3357	FLOOD CONTROL REIMBURSEMT	75,000	143,931.19	-0-
3359	OTHER (INCL RR TAX/FOR FIRE/GRANTS/FLOOD)	8,500	14,771.00	10,000
3379	FROM OTHER GOVTS	50,000	48,905.37	50,000
<u>CHARGES FOR SERVICES</u>				
3401	INCOME FROM DEPTS.	35,000	47,549.77	40,000
3409	OTHER (TAX DEED PRPTY/DETAILS/CONSTR DEB)	50,000	245,336.89	75,000
<u>MISCELLANEOUS REVENUES</u>				
3501	SALE OF TOWN PROPERTY	2,000	-0-	8,000
3502	INTEREST ON INVESTMENTS	200	121.06	100
3509	OTHER - CATV FRANCHISE FEE	76,000	78,414.03	78,000
3912	FROM SPECIAL REVENUE FUNDS	1,000		
3915	TRANSFER FROM CAPITAL RESERVE	-0-		
3934	PROCEEDS - LONG TERM BONDS	160,000	-0-	590,000
<u>SUBTOTAL OF REVENUES</u>		1,502,100	1,769,355.24	1,916,400
UNASSIGNED FUND BALANCE		823,029		
LESS VOTED FROM FUND BALANCE		460,000	460,000.00	215,000
FUND BALANCE TO REDUCE TAXES		90,000	90,000.00	Undetermined
UNRESERVED FUND BALANCE		0		
FUND BALANCE RETAINED		273,029		
TOTAL REVENUES AND CREDITS		\$2,052,100	\$2,319,355.24	\$2,131,400
OVERLAY		55,510	55,510.00	Undetermined

WARRANT ARTICLES 2017

Art. #	Purpose	Appropriation	Expended	Balance
#4	Highway Truck	\$160,000.00	\$112,312.75	\$ 47,687.25
#6	Town Road Improvements	300,000.00	300,000.00	-0-
#7	Backhoe Lease HW	24,400.00	24,259.80	140.20
#8	Transfer Station Renovations	85,000.00	26,031.26	58,968.74
#9	Backhoe Lease TS	11,426.00	11,425.24	0.76
#10	Assessment Update	99,700.00	99,700.00	-0-
#11	Phone System	9,500.00	8,966.50	533.50
#12	HW Gas Pump/Heater Repairs	14,000.00	12,592.71	1,407.29
#13	Ambulance CRF	50,000.00	50,000.00	-0-
#14	Fire Truck CRF	25,000.00	25,000.00	-0-
#15	Library CRF	25,000.00	25,000.00	-0-
#18	Valley Vision	5,000.00	5,000.00	-0-
#20	Humane Society	1,000.00	1,000.00	-0-
#21	Eastern Slope Airport	500.00	500.00	-0-
#22	Gibson Sr. Center	5,000.00	5,000.00	-0-
#23	Children Unlimited	4,000.00	4,000.00	-0-
#24	Starting Point	1,507.00	1,507.00	-0-
#25	Mental Health Center	3,582.00	3,582.00	-0-
#26	TriCounty Community Action	4,000.00	4,000.00	-0-
#27	White Mt. Community Health	4,753.00	4,753.00	-0-
TOTAL		\$833,368.00	\$724,630.26	\$108,737.74

PRIOR YEARS' ARTICLES

Art #	Year	Purpose	Appropriation	Previously Expended	2017 Expended	Balance
#10	2014	Morrell Site	\$7,500.00	\$3,386.70	-0-	\$4,113.30
#13	2015	Landfill Testing	2,800.00	-0-	-0-	2,800.00
#5	2016	Town Bldg. Repairs	53,000.00	40,342.50	2,897.00	9,760.50
#6	2016	Transfer St. Renov.	60,000.00	58,735.51	1,264.49	-0-
TOTAL			\$123,300.00	\$102,464.71	\$4,161.49	\$16,673.80

BUDGET DETAIL FOR YEAR 2018

ACCT. #	DEPARTMENT/DETAIL	BUDGET 17	ACTUAL 17	BUDGET 18
<u>4130 TOWN OFFICERS' SALARIES</u>				
	SELECTMEN	\$ 12,000	\$ 12,000.00	\$ 12,000
	TREASURER	3,800	3,800.00	4,000
	CLERK/COLLECTOR	39,000	38,825.02	40,000
	AUDITOR	500	0	500
	TOTAL	55,300	54,625.02	56,500
<u>4140 ELECTION/REGISTRATION/VITALS</u>				
	SUPERVISORS	900	1,288.23	4,000
	MODERATOR	150	150.00	450
	BALLOT CLERKS	300	192.50	700
	NOTICES/PRINTING/EXPENSES	400	531.95	700
	TOTAL	1,750	2,162.68	5,850
<u>4150 FINANCIAL ADMIN./TOWN OFFICERS EXPENSES</u>				
	ADMIN. ASSISTANT/PERSONNEL	105,000	103,301.12	133,000
	OFFICE SUPPLIES/EQUIPMENT	8,500	6,283.33	7,000
	PUBLICATIONS	200	0	200
	TELEPHONE	3,600	4,005.76	4,100
	POSTAGE/TAX BILL ENVELOPES	8,000	6,209.35	7,500
	REGISTRY OF DEEDS	1,100	265.00	1,000
	PUBLIC MEETINGS/TOWN REPORT	2,500	2,359.00	2,500
	ASSOCIATION DUES	4,600	4,839.00	5,000
	PUBLIC NOTICES	400	891.05	1,000
	TAX BILLING	500	369.81	500
	MILEAGE	1,200	982.96	1,000
	TOWN CLERK/COLL. DEPUTY	1,500	1,420.51	3,000
	TAX COLL. PROPERTY SEARCH FEES	2,000	1,273.82	2,000
	COMPUTER SUPPORT FEES	4,500	4,279.75	4,500
	MISCELLANEOUS	1,000	966.19	1,000
	TEST PIT INSPECTOR	1,000	1,650.00	2,000
	CODE ENFORCEMENT (offset by revenue)	8,000	7,170.75	8,000
	TOTAL	153,600	146,267.40	183,300
<u>4152 PROPERTY ASSESSMENT</u>				
	ASSESSOR/PERSONNEL	2,000	18,835.63	8,000
	COMPUTER SUPPORT	4,800	4,335.00	4,500
	MISCELLANEOUS EXPENSES	500	63.60	500
	TOTAL	7,300	23,234.23	13,000
<u>4153 LEGAL EXPENSES</u>				
	LEGAL COUNSEL	30,000	18,789.21	20,000
	TOTAL	30,000	18,789.21	20,000
<u>4155 EMPLOYEE BENEFITS</u>				
	SOCIAL SECURITY	46,000	43,438.80	46,000
	RETIREMENT	50,000	63,827.08	65,000
	HEALTH INSURANCE	280,000	231,834.79	217,000
	DENTAL INSURANCE	19,000	16,265.62	18,000
	MEDICARE	14,000	13,379.63	14,000

Town of Bartlett, NH

MUTUAL FUND RETIREMENT	5,500	4,779.69	5,000
UNEMPLOYMENT COMP.	2,500	1,009.93	1,000
TOTAL	417,000	374,535.54	366,000
<u>4191 PLANNING AND ZONING</u>			
PLAN BD/ZBA SECRETARY	13,000	14,667.93	13,000
CODE COMPLIANCE REVIEW	500	262.50	500
SUPPLIES/POSTAGE/BOOKS	1,600	0	1,000
NOTICES	1,000	773.50	1,000
REGISTRY OF DEEDS	400	144.00	400
LEGAL EXPENSES	2,000	1,330.00	1,000
MILEAGE	100	0	100
ENGINEERING FEES (offset by revenue)	1,500	743.50	1,500
TELEPHONE	1,000	911.73	1,000
MISCELLANEOUS	3,000	0	800
TOTAL	24,100	18,833.16	20,300
<u>4194 GENERAL GOVERNMENT BUILDINGS</u>			
IMPROVEMENT/REPAIRS	3,000	5,614.27	5,000
HEAT	3,500	2,115.72	4,000
ELECTRICITY	4,500	4,204.81	4,500
CUSTODIAL WAGES	2,400	2,210.00	2,400
CUSTODIAL SUPPLIES	500	284.26	500
MAINTENANCE/TRASH REMOVAL	500	0	500
WATER	250	210.00	200
TOTAL	14,650	14,639.06	17,100
<u>4195 CEMETERIES</u>			
TOTAL	4,000	795.00	4,000
<u>4196 INSURANCE</u>			
PACKAGE POLICY/BONDS	42,000	41,881.00	40,300
WORKMEN'S COMP	31,000	30,949.20	32,500
TOTAL	73,000	72,830.20	72,800
<u>4198 TAX MAP</u>			
TOTAL	1,500	0	1,500
<u>4210 POLICE DEPARTMENT</u>			
CHIEF SALARY	60,000	56,201.76	60,000
OFFICERS' SALARIES	170,000	164,308.05	165,000
SPECIAL OFFICERS	25,000	25,491.50	30,000
CRUISER OPERATIONS	7,000	6,411.80	7,000
EQUIPMENT REPAIRS	500	0	500
GASOLINE	10,000	12,731.03	13,000
TELEPHONE	2,800	2,748.96	2,800
UNIFORMS	3,000	5,535.97	7,000
OFFICE SUPPLIES	600	711.56	600
BLOOD/INTOX TESTS	100	0	100
NEW/MISC EQUIPMENT	5,000	1,174.73	5,000
WITNESS FEES	200	0	200
DETAILS (offset by revenues)	4,000	6,300.00	6,000
DUES/BOOKS	200	274.95	400
SECRETARY	20,000	16,169.69	20,000

Town of Bartlett, NH

ANIMAL CONTROL	1,000	1,230.00	1,200
EXTRA INVESTIGATION/TRAVEL	700	299.00	500
TRAINING	1,000	1,437.80	2,500
VEHICLE EQUIPMENT	300	0	300
SOFTWARE SUPPORT	5,000	4,240.00	6,700
MISCELLANEOUS	500	1,188.64	700
HOLIDAY PAY	6,000	5,230.94	6,000
SHERIFF DEPT. SHIFTS	-0-	0	0
DRUG FORFEIT. ACCT. ITEMS	-0-	975.84	0
TOTAL	322,900	312,662.22	335,500

4215 AMBULANCE

B/J AMBULANCE SERVICE	32,000	32,000.00	32,000
RESCUE	-0-	-0-	-0-
TOTAL	32,000	32,000.00	32,000

4220 FIRE DEPARTMENT

FIRE CHIEF SALARY	51,000	50,302.46	53,500
FIRE CHIEF OVERTIME	3,000	2,244.50	3,000
NEW EQUIPMENT	17,000	19,279.78	28,000
EQUIPMENT OPER/MAINT	18,500	22,108.02	22,000
WAGES/TRAINING/SEC	32,000	24,559.50	32,000
FIRE DEPT. DETAILS (offset by revenue)	500	0	500
HEAT	8,000	5,752.48	7,000
ELECTRICITY	5,500	4,701.09	5,500
TELEPHONE	3,200	3,025.52	3,200
COMMUNICATIONS MAINT.	2,000	362.98	2,000
GROUNDS/BLDG MAINTENANCE	7,000	7,346.78	8,000
OFFICE SUPPLIES	4,800	2,682.28	1,500
GASOLINE	3,500	2,690.43	3,500
FOREST FIRES/PERMITS	500	421.50	500
WATER	250	210.00	250
UNIFORMS	500	26.99	500
MILEAGE	100	0	100
SECRETARY	0	1,425.38	3,000
MISCELLANEOUS	500	94.00	600
TOTAL	157,850	147,233.69	174,650

4312 HIGHWAY DEPARTMENT

WAGES	195,000	203,175.58	220,000
COLD PATCH	2,000	3,221.85	2,000
SAND	20,000	17,137.00	20,000
ASPHALT/PAVING	3,000	0	3,000
CRUSHED GRAVEL	2,000	1,608.36	2,000
SALT	55,000	64,007.05	60,000
ROAD SUPPLIES/TEXTILES	1,000	713.00	1,000
SIGNS/POSTS	1,000	392.45	1,000
CULVERTS	1,500	0	1,500
GASOLINE	500	1,039.12	300
EQUIPMENT	4,000	0	4,000
TELEPHONE/INTERNET	1,700	1,949.79	2,000
ELECTRICITY	3,200	2,779.39	3,000

Town of Bartlett, NH

CYLINDER RENTAL	500	1,908.94	1,000
HEAT	6,500	3,308.76	4,000
EQUIPMENT RENTAL	4,000	7,823.50	8,000
DIESEL FUEL	25,000	29,700.37	32,000
UNIFORMS/MISC	2,500	2,018.59	2,500
TIRES	6,000	6,294.96	6,000
MILEAGE	200	0	200
VEHICLE MAINTENANCE	75,000	110,559.90	90,000
BUILDING REPAIR/SUPPLIES	2,000	2,016.90	2,000
RADIO REPAIR	500	0	500
WATER	250	223.75	250
WARRANT ART. OVERAGES	-0-	85,533.51 * (paid for by Hwy Blk Gr)	
TOTAL	412,350	545,412.77	466,250
<u>4324 SOLID WASTE DISPOSAL</u> (also see Revenues from Town of Jackson)			
HAULING/TIPPING FEES	132,000	122,662.40	130,000
B/J TRANSFER ST ACCT	500	0	500
LABOR/PERSONNEL	125,000	107,367.76	120,000
EQUIP/ENGIN/MISC	2,000	193.03	1,000
HAZ WASTE DAY/MISC	2,000	2,520.20	3,000
TOTAL	261,500	232,743.39	254,500
<u>4442 WELFARE/DIRECT ASSISTANCE</u>			
TOTAL	10,000	5,857.12	10,000
<u>4520 PARKS & RECREATION</u>			
TOTAL	54,000	55,583.36	57,000
<u>4550 LIBRARY</u>			
TOTAL	42,700	42,700.00	43,300
<u>4583 PATRIOTIC PURPOSES</u>			
TOTAL	2,300	2,070.00	2,300
<u>4613 CONSERVATION/TREEPLANTING</u>			
TOTAL	2,000	3,458.28	3,500
<u>4711 PRINCIPAL - LONG TERM BONDS/NOTES</u>			
TOTAL	178,500	178,333.33	83,500
<u>4721 INTEREST - LONG TERM BONDS/NOTES</u>			
TOTAL	3,300	3,395.38	1,900
<u>4723 INTEREST - SHORT TERM NOTES/T.A.N.</u>			
TOTAL	20,000	22,563.76	21,000
=====			
GRAND TOTAL	\$2,281,600	\$2,310,724.80	\$2,245,750
	Less additional road repairs	-89,588.71	
		\$2,221,136.09	

* The State of NH issued unanticipated revenue to the towns in addition to the Highway Block Grant for certain road repairs which is included in this budget figure. The amount the town received was \$89,588.71.

SELECTMEN'S REPORT

We wish we could say another year passed in Bartlett without any major storms but unfortunately, that is not the case as most people are aware. The October rain event caused significant damage and while damage to State and municipal property was not as great as the previous tropical storm, damage to private property seemed to be greater. The Selectmen have held many meetings with State and Federal officials regarding what will be approved for repair work and when it will be approved. We have filled out the appropriate paperwork and listed all of the sites we would like to be fixed and now it is up to the powers that be to make their determination. We hope to have some answers soon and will announce the outcome when we receive the information.

While the good news is we received final payment from the last tropical storm, the bad news is that FEMA over paid us by \$24,443.98 and they want their money back. We tried to see if we could use it as a credit for the recent event, but that didn't fly so we will be making that payment this year. We had just made the last payment on the \$475,000 bond that covered the last tropical storm (whose name we do not mention) and have an article on this year's warrant to cover the town's 25% share of flood related work from the fall flood event. Since we don't know what will be approved, it is somewhat of a guess on how much to appropriate but if we don't need it, we won't spend it. We are hopeful that we will be able to get funding to not only repair damage but do some mitigation work to prevent future damage.

This year's completed road work consisted of Thorn Hill Road, Glen Ledge Road, Middle Ledge Road and Rolling Ridge Road and sections of Covered Bridge Lane, Cow Hill Road, George Street, Ellis Ridge Road and Goodrich Falls Road. While West Ledge Road was initially on the list for 2017, work was put off due to a large amount of construction and trucking going on at the end of the road and we felt it was best to wait until that was complete. The state provided an extra \$89,000 for road work in 2017 which allowed us to get more road work done than we originally planned. At the time of this printing, roads that are planned to be reclaimed and/or shimmed and overlaid include Cobb Farm Road from the railroad tracks up, Stillings' Grant Road from Cobb Farm Road to Table Rock Road, 2,400 feet of Glen Ledge Road from where we stopped last year up to and including West Ledge Road, and Popple Hill Road. In addition to resurfacing, ditches and drainage work along with replacement of culverts will be undertaken.

Phase II of the Transfer Station project has been substantially completed and we have an article on this year's warrant to do the final phase. Included in this phase are an addition to the building for a baler, extending the roof line on the existing building to provide storage space, paving, and an overhead heater.

This project is split 50/50 with the Town of Jackson and Bartlett's share of the final phase is \$85,000. Recycling is working well and our income stream is up, so we urge everyone to participate as it saves tax dollars. Recycling is mandatory for residential and commercial properties and your cooperation in working with our Transfer Station employees to comply is appreciated. We realize that there have been some adjustments necessary for people using the facility but we are confident that once completed and any glitches are taken care of, it will be a facility that works in everyone's best interest. We are still interested in hiring full and part time workers, so please stop by the Town Hall to pick up an application if you are interested.

The town underwent a State-mandated assessment update of all properties in town during 2017 and the result was somewhat typical of these events – some properties increased in value, some went down, and some remained about the same. While land and buildings are broken out on your tax bill, we urge taxpayers to look at the total value as that is what should be considered as fair market value. Also remember that it has been five years since the assessments have changed (except for new construction) and that real estate values have changed in that time period. The state has certified the results of the update and calculated Bartlett's equalization ratio at 99.7% and have determined that our assessing practices are in compliance with the criteria as set forth by the Assessing Standards Board.

In 2017, we held a public auction to sell properties we had taken for non-payment of taxes and tax deeded to us by the Tax Collector. Most of the properties sold which brought in approximately \$200,000 in revenue as a result and put these properties back on the tax rolls. We have a few more that we may try to sell in 2018.

In May, we welcomed new Police Chief Christopher Keaton due to the retirement of former Police Chief Janet Hadley Champlin. This was Chief Champlin's second retirement as she initially retired from the Portsmouth Police Department then joined our team, which seems to be a pattern as Chief Keaton also retired from the Wolfeboro Police Department and is working as our Chief now. Please see his report elsewhere in the Town Report. If you have not met Chief Keaton yet, please introduce yourself to him and welcome him to Bartlett.

Last year's budget expenditures came in \$60,464 under our projections which is always good and revenues were up by \$242,811 which is extra good. On the town's side of the budget this year, if all articles pass as listed on the warrant and the budget passes as written, the total increase from last year's expenditures compared to this year's proposed expenditures is \$189,329, which is a manageable sum. Once again, we have tried to mix in a little bond-

ing, use of fund balance along with tax revenues to try and keep the tax rate as stable as possible. We need to and should be ever mindful of those folks relying on social security or other limited retirement funds to pay their taxes so their tax bill does not become too much of a burden or they lose their home. You will notice that there are some differences of opinion among the Selectmen on some of the warrant articles proposed this year and all sides will be presented at town meeting so that you the voter will have the ultimate decision, which is the way it should be.

As is customary and very important, the Board of Selectmen would like to thank all of our dedicated town employees, board members, and volunteers who work very hard for the citizens of Bartlett. It is through their efforts that Bartlett remains a great place to live, work, and raise a family and a community in which we can all be very proud to call our own.

Board of Selectmen

GENE G. CHANDLER, Chair

DAVID A. PATCH

JONATHAN HEBERT

SUMMARY INVENTORY OF VALUATION FOR TAX YEAR 2017

	ASSESSED VALUATIONS	TOTALS	KEARSARGE LIGHTING	INTERVALE LIGHTING	LOWER BARTLETT WATER	NO. CONWAY WATER	BARTLETT VILLAGE WATER
VALUE OF LAND ONLY							
Current Use @ Current Use Values (6,800 acres)	\$ 466,648		\$ 20,537	-0-	\$ 60,144	\$ 35,298	\$ 23,927
Residential (5,811 acres)	286,051,600		11,022,900	-0-	30,644,100	23,576,700	12,775,200
Commercial (2,502 acres)	32,228,500		556,700	-0-	4,142,900	1,434,500	1,550,200
TOTAL OF TAXABLE LAND (15,113 acres)		\$318,746,748	11,600,137	-0-	34,847,144	25,046,498	14,349,327
Tax Exempt/Non-Taxable Land Value (\$7,731,600)							
VALUE OF BUILDINGS ONLY							
Residential	652,969,400		14,953,100	-0-	74,428,900	39,838,700	21,617,500
Manufactured Housing	2,259,100		-0-	-0-	41,500	24,900	252,900
Commercial	73,359,500		1,210,900	-0-	8,434,300	2,682,600	2,267,200
TOTAL OF TAXABLE BUILDINGS Tax Exempt/Non-Taxable Buildings Value (\$8,277,100)		728,588,000	16,164,000	-0-	82,904,700	42,546,200	24,137,600
PUBLIC UTILITIES - ELECTRIC/WATER A		8,838,200	-0-	-0-	-0-	-0-	-0-
VALUATION BEFORE EXEMPTIONS		1,056,172,948	27,764,137	-0-	117,751,844	67,592,698	38,486,927
ELDERLY EXEMPTIONS (19 granted)			-0-	-0-	-0-	70,000	20,000
TOTAL DOLLAR AMOUNT OF EXEMPTIONS	448,300	448,300	-0-	-0-	-0-	70,000	20,000
NET VALUATION ON WHICH TAX RATE IS SET FOR TOWN, COUNTY & LOCAL SCHOOL		\$1,055,724,648	\$27,764,137	-0-	\$117,751,844	\$67,522,698	\$38,466,927
LESS PUBLIC UTILITIES A		8,838,200					
NET VALUATION LESS UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED		\$1,046,886,448					
TAX CREDITS - Veterans Credit 160 @ \$300.00 = \$48,000							
Totally/Permanent Disabled Veterans 4 @ \$700.00 = \$2,800							
TOTAL TAX CREDITS 164 in the amount of \$50,800							

* Intervale Lighting Precinct dissolved in 2017 and therefore, no precinct taxes are collected for them anymore.

COMMISSIONER'S LETTER

November 29, 2017

Town of Bartlett Board of Selectmen
56 Town Hall Road
Intervale, NH 03845

Dear Governing Body,

Your 2017 tax rate has been computed and established in accordance with RSA 21-J:35. The tax rate, its breakdown, the amount to be committed to the tax collector, and appropriations due other units of government, the amount of overlay, and the assessment used to calculate the tax rate are listed below as follows:

2017 Tax Rate Calculation

-Town Portion-

Gross Appropriations	\$3,114,968	
Less: Revenues	(1,605,022)	
Less: Fund Balance Voted Surplus	(460,000)	
Less: Fund Balance to Reduce Taxes	(90,000)	
Add: Overlay	55,510	
Add: War Service Credits	<u>50,800</u>	
Net Town Appropriation	1,066,256	
Approved Town Tax Effort	1,066,256	
Town Rate		1.01

-School Portion-

Net Local School Appropriations	6,714,340	
Less Net Education Grant	0.00	
Less State Education Taxes	(2,344,930)	
Net Required Local Education Tax Effort	4,369,410	
Local School Rate		4.14
-State Education Taxes-	2,344,930	
State School Rate		2.24

-County Portion-

Due to County	1,384,411		
Approved County Tax Effort		1,384,411	
County Tax Rate			1.31
TOTAL TAX RATE			8.70

Tax Commitment Calculation

Total Property Taxes Assessed	9,165,007
Less: War Service Credits	(50,800)
Add: Village District Commitments	<u>392,722</u>
Total Property Tax Commitment	9,506,929

2017 CALCULATION OF PRECINCT TAXES

Precinct	Tax Effort	Valuation	Tax Rate
Bartlett Village Water	-0-	\$38,466,927	0.00
Intervale Lighting	-0-	see *note below	0.00
Kearsarge Lighting	5,275	27,764,137	0.19
Lower Bartlett Water	230,794	117,751,844	1.96
North Conway Water	156,653	67,522,698	2.32
Total Precinct Commitment	\$392,722		

STEPHAN W. HAMILTON
 Director - Municipal Finance
 Department of Revenue Administration
 Community Services Division

* Intervale Lighting Precinct voted to dissolve in 2017 and, therefore, there is no separate precinct tax for them anymore.

FINANCIAL REPORT

For the Year Ending December 31, 2017

(UNAUDITED)

EXPENDITURES

	2017	2017
<u>GENERAL GOVERNMENT</u>	<u>APPROPRIATED</u>	<u>EXPENDED</u>
Executive/Town Officers	\$ 55,300	\$ 54,625.02
Election and Registration	1,750	2,162.68
Financial Administration	153,600	146,267.40
Revaluation of Property	7,300	23,234.23
WA#10 Assessment Update	99,700	99,700.00
Legal Expenses	30,000	18,789.21
Personnel Administration	417,000	374,535.54
Planning and Zoning	24,100	18,833.16
General Government Buildings	14,650	14,639.06
WA#11 Phone System	9,500	8,966.50
WA#5 (2016) Town Bldg Repairs	0	2,897.00
Cemeteries	4,000	795.00
Insurance	73,000	72,830.20
Other General Govt. (Tax Map)	1,500	-0-
 <u>PUBLIC SAFETY</u>		
Police	322,900	312,662.22
Ambulance	32,000	32,000.00
WA#13 Ambulance CRF	50,000	50,000.00
Fire - Budget	157,850	147,233.69
WA#14 Fire Truck CRF	25,000	25,000.00
 <u>AIRPORT</u>		
WA#21 Eastern Slope Airport	500	500.00
 <u>HIGHWAYS AND STREETS</u>		
Highway Maintenance	412,350	545,412.77
Other Highway		
WA#4 Highway Truck	160,000	112,312.75
WA#6 Road Improvements	300,000	300,000.00
WA#7 Backhoe Lease	24,400	24,259.80
WA#12 Pumps/Heater Repairs	14,000	12,592.71
WA#8 (2012) River St. Bridge	-0-	

Town of Bartlett, NH

SANITATION

Solid Waste Disposal	261,500	232,743.39
WA#8 Transfer St. Renov./Equip	85,000	26,031.26
WA#9 Backhoe lease	11,426	11,425.24
WA#6 (2016) Transfer St. Renov.	0	1,264.49

WELFARE

Direct Assistance	10,000	5,857.12
Other Welfare		
WA#20 Conway Area Humane Soc.	1,000	1,000.00
WA#22 Gibson Ctr.	5,000	5,000.00
WA#23 Children Unltd.	4,000	4,000.00
WA#24 Starting Point	1,507	1,507.00
WA#25 Mental Health Center	3,582	3,582.00
WA#26 TriCounty CAP	4,000	4,000.00
WA#27 White Mt. Comm. Health	4,753	4,753.00

CULTURE AND RECREATION

Parks and Recreation	54,000	55,583.36
Library	42,700	42,700.00
WA#15 Library CRF	25,000	25,000.00
Patriotic Purposes	2,300	2,070.00
Other – WA# Valley Vision	5,000	5,000.00

CONSERVATION

Purchase of natural resources	2,000	3,458.28
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DEBT SERVICE

Principal Long Term Bond	178,500	178,333.33
Interest Long Term Bond	3,300	3,395.38
Interest Short Term Notes (TAN)	20,000	22,563.76

SUBTOTAL	3,114,968	3,039,516.55
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PAYMENTS TO OTHER GOVERNMENTS

Taxes Assessed for County 2017	1,384,411	1,384,411.00
Taxes Assessed for Precincts 2017	392,722	392,722.00
Local Education Taxes Assessed 2017	4,369,410	4,369,410.00
State Education Taxes Assessed 2017	2,344,930	2,344,930.00
Other – State fees (vital records)	2,087	2,087.50

SUBTOTAL	\$ 8,493,560	\$ 8,493,560.50
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TOTAL EXPENDITURES	\$11,608,528	\$11,533,077.05
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REVENUES

<u>TAXES</u>	<u>2017 ESTIMATED</u>	<u>2017 ACTUAL</u>
Property Taxes 2017		
Commitment	\$9,506,929	\$9,506,929.00
Plus Overlay	55,510	55,510.00
SUBTOTAL	9,562,439	9,562,439.00
Land Use Change Taxes	1,000	0
Timber Taxes	3,000	0
Payments in Lieu of Taxes	79,000	80,930.00
Excavation Taxes	400	266.74
Other Taxes (prior years)		
Interest and penalties on delinquent taxes	20,000	24,721.98
<u>LICENSES, PERMITS AND FEES</u>		
Motor Vehicle Permit Fees	685,000	738,181.75
Building Permits/PTO's	2,000	2,475.00
Other licenses, permits, fees	4,000	4,721.50
<u>FROM FEDERAL GOVT</u>		
Homeland Security	0	0
<u>STATE OF NH</u>		
Shared Revenue	0	0
Meals and Rooms Distribution	145,000	144,693.23
Highway Block Grant	105,000	104,747.02
Additional Hwy. Block Grant	0	89,588.71
Flood Control Reimbursement	75,000	143,931.19
Other State Grants and Reimbursements	8,500	14,771.00
<u>OTHER GOVT.</u>		
Hart's Location (Emergency Srvcs)	5,000	
Jackson (TS reimb expenses)	43,905.37	
	50,000	48,905.37
<u>CHARGES FOR SERVICES</u>		
Income from Departments		
Fines (Dog/Parking/Dump/Bldg)	1,740.74	
Planning Board fees	2,911.00	
Zoning Board fees	-0-	
Police Reports	290.00	
Pistol Permits	300.00	

Town of Bartlett, NH

Copy Fees	1,488.75		
Septic Design Fees	2,100.00		
Test Pit Fees	1,265.00		
Fire Inspection Fees	995.00		
Witness Fees	-0-		
Insurance Premium			
Copays (health)	7,523.96		
Engineer review fee			
reimbursement	7,006.50		
R. Snow restitution	940.17		
Reimbursements – Avitar	623.70		
Overpayment refunds	413.69		
Police contract buyout	12,000.00		
Welfare repayments	1,095.40		
Insurance payment- vehicle damage	6,855.86		
Subtotal		35,000	47,549.77

Other Charges			
Construction Debris Fees	28,104.00		
Police/Fire Detail Charges	6,932.00		
Tax Deeded/Lien Property	210,300.89		
Subtotal		50,000	245,336.89

MISCELLANEOUS SOURCES

Sale of Municipal Property	2,000		0
Interest on Investments	200		121.06
Cable TV Franchise Fee	76,000		78,414.03
Transfer from Special Funds (drug escrow)	1,000		0
Proceeds – Long Term Bond	160,000		0
SUBTOTAL	1,502,100		1,769,355.24

Voted from Fund Balance	460,000		460,000.00
Unreserved Fund balance to reduce taxes	90,000		90,000.00
SUBTOTAL	550,000		550,000.00
TOTAL REVENUE FROM ALL SOURCES	\$2,052,100		\$2,319,355.24

RECONCILIATION OF SCHOOL DISTRICT LIABILITY

Liability at the Beginning of the Year	1,257,452	
ADD: School District Assessment for Current Year	6,714,340	
Total Liability within Current Year	7,971,792	
LESS: Payments made to School District	6,600,396	
Due to School District End of Year	1,371,396	

BALANCE SHEET (Unaudited)

ASSETS

As of December 31, 2017

<u>CURRENT ASSETS</u>	<u>Beginning of Year</u>	<u>End of Year</u>
Cash and Equivalents	\$2,581,652	\$2,623,942
Taxes Receivable	857,737	793,538
Tax Liens Receivable	306,761	275,752
Accounts Receivable	-0-	-0-
Due from other Governments	140,000	-0-
Due from other Funds	-0-	-0-
Other Current Assets	-0-	160,000
TOTAL ASSETS	\$3,886,150	\$3,853,232

LIABILITIES AND FUND EQUITY

<u>CURRENT LIABILITIES</u>		
Warrants and Accounts Payable	\$ 13,922	\$ 108,738
Due to Other Governments - Precincts	119,479	116,235
Flood Refund	-0-	24,444
Due to School Districts	1,257,452	1,371,396
Deferred Revenue - Bonds/Escrows	68,254	68,261
Truck Bond	-0-	160,000
Other Payables	19,978	43,062
TOTAL LIABILITIES	\$1,479,085	\$1,892,136
<u>FUND EQUITY</u>		
Restricted Fund Balance	-0-	-0-
Committed Fund Balance	795,505	1,384,821
Assigned Fund Balance	633,431	303,275
Unassigned Fund Balance	823,029	273,000
TOTAL FUND EQUITY	\$2,251,965	\$1,961,096
TOTAL LIABILITIES AND FUND EQUITY	\$3,731,050	\$3,853,232

SCHEDULE OF LONG TERM DEBT

Road Reconstruction (TS Irene) Bond - Northway Bank

Bond Issued 9/21/2012 Principal \$475,000 / Net Interest Cost 1.44% / Term 09/21/2012-01/15/2017

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
1	01/15/2013	\$475,000.00	\$95,000.00	\$2,090.00	\$97,090.00	\$97,090.00
2	01/15/2014	\$475,000.00	\$95,000.00	5,468.00	100,468.00	100,468.00
3	01/15/2015	380,000.00	95,000.00	4,104.00	99,104.00	99,104.00
4	01/15/2016	285,000.00	95,000.00	2,736.00	97,736.00	97,736.00
Payoff	01/15/2017	190,000.00	95,000.00	1,368.00	96,368.00	96,368.00
TOTAL			\$475,000.00	\$15,766.00	\$490,766.00	\$490,766.00

SCHEDULE OF LONG TERM DEBT

Road Reconstruction (WA #2 - 2016 Annual Meeting) - Passumpsic Bank

Note Issued 11/07/2016 / Principal \$250,000 / Net Interest Cost 1.50% / Term 11/07/2016-01/15/2019

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
1	01/15/2017	\$250,000.00	\$ 83,333.33	\$ 708.90	\$ 84,042.23	
	07/15/2017	\$166,666.67		\$1,239.72	\$ 1,239.72	\$ 85,281.95
2	01/15/2018	\$166,666.67	\$ 83,333.33	\$1,260.27	\$ 84,593.60	
	07/15/2018	\$ 83,333.34		\$ 619.86	\$ 619.86	\$ 85,213.46
3 Payoff	01/15/2019	\$ 83,333.34	\$ 83,333.34	\$ 630.13	\$ 83,963.47	\$ 83,963.47
TOTAL			\$250,000.00	\$4,458.88	\$254,458.88	\$254,458.88

SCHEDULE OF TOWN PROPERTY

As of December 31, 2017

Town Hall - Land and Buildings	\$ 998,000
Furniture and Equipment	157,000
Library - Furniture and Equipment	105,000
Police Department - Furniture and Equipment/Vehicles	100,000
Fire Department - Land and Buildings	1,488,000
Equipment/Vehicles	700,000
Highway Department - Land and Buildings	585,500
Equipment/Vehicles	600,000
Materials and Supplies	5,000
Parks/Beaches	146,600
School - Land, Buildings, Equipment	3,532,400
Transfer Station - Land and Buildings	686,500
Cemetery Land	422,400
All land and buildings acquired through Tax Collector's deeds	<u>385,800</u>
Total	\$9,912,200

TOWN CLERK REPORT
For Year Ending December 31, 2017

Motor Vehicle Permits	4,986	\$726,724.75
State of NH Decals		11,457.00
Dog Licenses/Fines	146	691.50
Vital Records	109	1,470.00
Marriage Licenses	35	1,750.00
Other fees		810.00
TOTAL PAID TO TREASURER		\$742,903.25

Respectively submitted,
CHERYL NEALLEY
Town Clerk

TAX COLLECTOR'S REPORT

Summary of Tax Accounts

December 31, 2017

	DEBITS	
	2017	2016
Uncollected Taxes:		
Property Taxes		\$866,654.87
Yield		3,615.40
Property Tax Credit Balance	\$ -12,532.90	
Land Use		
Taxes Committed to Collector		
Property	9,507,760.00	2,904.00
Yield Tax		
Current Use		
Excavation Tax	266.74	
Added Taxes		
Properties		
Fees Collected		
Overpayments	963.00	
Yield Tax Interest		
Property Interest & Costs	19.00	30,643.65
Tax Lien Interest/Costs		
TOTAL DEBITS	\$9,496,475.84	\$903,817.92

	CREDITS	
	2017	2016
Remittances to Treasurer:		
Property	\$8,702,652.01	\$663,237.15
Yield		
Yield Tax Interest		2,772.45
Excavation	266.74	
Land Use Changes		
Property Interest/Costs	19.00	25,033.49
Penalties		5,610.16
Property Tax Lien		205,828.14
Abatements/Tax Deeds		
Property		
Yield		163.61
Current Use		
Current Levy Deeded		
Uncollected Taxes		
Property	816,628.64	1,172.92
Yield		
Current Use		
Property Tax Credit Balance	-23,090.55	
TOTAL CREDITS	\$9,496,475.84	\$903,817.92

TAX COLLECTOR'S REPORT

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ending December 31, 2017
- Levies of Tax Sale Accounts to Others -

	** DEBITS **		
Balance of Unredeemed Taxes	2016	2015	2014
Taxes Executed to Town:	\$184,185.44	\$96,126.08	\$26,450.01
Property	223,028.23		
Added taxes			
Correction to Warrant			
Overpayment			
Interest & Costs Collected after Lien			
Property Interest	24,721.96	29,226.05	2,496.38
Yield Tax Interest			
Current Use Interest			
TOTAL DEBITS	<u>\$431,935.63</u>	<u>\$125,352.13</u>	<u>\$28,946.39</u>
	** CREDITS **		
Remittances to Treasurer:			
Property Redemption	173,435.26	76,239.56	4,362.91
Yield Redemption			
Current Use Redemption			
Interest & costs After Tax Sale/Lien:			
Redemption Interest/Costs	24,721.96	29,226.05	2,496.38
Yield Tax			
Current Use			
Abatements of Unredeemed Liens			
Liens Deeded to Municipality			
Unredeemed Taxes at End of Year:			
Property Redemption	233,778.41	19,886.52	22,087.10
Yield			
Current Use			
TOTAL CREDITS	<u>\$431,935.63</u>	<u>\$125,352.13</u>	<u>\$28,946.39</u>

TAX COLLECTOR'S REPORT

Y-T-D REMITTANCES TO TREASURER - DEC. 31, 2017

Remittances to Treasurer	<u>\$9,694,808.19</u>
TOTAL RECEIPTS	\$9,694,808.19

Detail of Payments Posted:

2017	Property Tax	\$8,703,454.27
	Interest	17.00
2017	Lien Redemptions	63,312.55
	Interest/costs	4,810.18
2016	Property Tax	666,593.26
	Interest	14,009.13
2016	Lien Redemptions	108,697.42
	Interest/costs	21,371.01
2015	Property Tax	12.72
	Interest/costs	2,348.84
2015	Lien Redemptions	74,888.37
	Interest/costs	28,229.94
2014	Lien Redemptions	1,895.89
	Interest/costs	333.38
2013	Lien Redemptions	217.27
	Interest/costs	172.69
2012	Lien Redemptions	1,956.48
	Interest/costs	1,672.75
2011	Lien Redemptions	369.97
	Interest/costs	178.33
2016	Excavation Tax	266.74
TOTAL PAYMENTS POSTED		<u>\$9,694,808.19</u>

TREASURER'S REPORT 2017

GENERAL FUND

Balance January 1, 2017		\$ 2,513,397.42	
Town Clerk Receipts	\$ 742,903.25		
Tax Collector Receipts	\$9,694,808.19		
Misc. Receipts	<u>\$5,539,970.40</u>		
Total Receipts		<u>\$15,977,681.84</u>	
Subtotal		\$18,491,079.26	
Less Expenditures		<u>\$15,935,397.87</u>	
Balance December 31, 2017			\$2,555,681.39

YIELD TAX AND ESCROW ACCOUNTS SUMMARY¹

Balance January 1, 2017	\$68,254.09	
Deposits	\$ 0.00	
Interest	\$ 6.81	
Withdrawals	<u>\$ 0.00</u>	
Balance December 31, 2017		\$68,260.90

TOTAL ALL FUNDS IN HANDS OF TREASURER **\$2,623,942.29**

JEAN MALLET
Treasurer

¹ See detail elsewhere in this report

DETAIL OF YIELD TAX AND ESCROW ACCOUNTS 2017

YIELD TAX ESCROW ACCOUNT

Beginning balance 01/01/17	\$37,738.84
Deposits	0.00
Withdrawals	0.00
Interest	<u>3.77</u>
Ending balance 12/31/17	\$37,742.61

ROAD/DEVELOPMENT ESCROW ACCOUNTS

M. Dunn/East Branch Rd.	
Beginning balance 01/01/17	\$11,026.89
Deposits	-0-
Withdrawals	-0-
Interest	<u>0.60</u>
Ending balance 12/31/17	\$11,027.49

(The following accounts are held in a pooled account with interest distributed proportionally)

Intervale Crossroads (road) (Opened 03/2005)	
Beginning balance 01/01/17	\$3,467.04
Deposits	-0-
Withdrawals	-0-
Interest	<u>0.59</u>
Ending balance 12/31/17	\$3,467.63

Bearfoot Creek (road) (Opened 09/06)	
Beginning balance 01/01/17	\$3,396.78
Deposits	-0-
Withdrawals	-0-
Interest	<u>0.59</u>
Ending balance 12/31/17	\$3,397.37

RECREATION SITES & FACILITIES (Opened 12/28/2006)

Beginning balance 01/01/17	\$5,951.18
Deposits	-0-
Withdrawals	-0-
Interest	<u>0.59</u>
Ending balance 12/31/17	\$5,951.77

Town of Bartlett, NH

BARTLETT COMMUNITY TOWN SQUARE ACCOUNT

Beginning balance 01/01/17	\$2,264.53
Deposits	-0-
Withdrawals	-0-
Interest	0.23
Ending balance 12/31/17	\$2,264.76

CONSERVATION COMMISSION ACCOUNT

Beginning balance 01/01/17	\$183.79
Interest	-0-
Ending balance 12/31/17	\$183.79

POLICE DEPARTMENT DRUG ESCROW ACCOUNT

Beginning balance 01/01/17	\$4,225.04
Deposits	-0-
Withdrawals*	-0-
*Funds have been expended from this account but not transferred yet	
Interest	0.44
Ending balance 12/31/17	\$4,225.48

**TOTAL YIELD TAX AND ESCROW FUNDS
IN HANDS OF TREASURER**

\$68,260.90

JEAN MALLETT
Treasurer

DETAIL OF RECEIPTS

TAX COLLECTOR'S RECEIPTS

2017 Property Taxes	\$8,703,471.27
2017 Excavation Tax	266.74
Prior Year's Property Tax/Interest/Costs	682,963.95
Tax Liens Redeemed/Interest/Costs	<u>308,106.23</u>

\$9,694,808.19

TOWN CLERK'S RECEIPTS

Motor Vehicle Registrations	726,724.75
State of NH decals	11,457.00
Dog Licenses/Fines	691.50
Marriage Licenses	1,750.00
Vital Records	1,470.00
Misc. fees (copies, bank chgs., etc.)	<u>810.00</u>

\$ 742,903.25

STATE OF NEW HAMPSHIRE/FEDERAL RECEIPTS

Shared Revenue	-0-
Rooms & Meals Revenue	144,693.23
Highway Subsidy	194,335.73
Payment in Lieu of Taxes (PILT)	80,930.00
TS Irene - FEMA	143,931.19
Railroad User Fee	7,131.26
Gas Tax refund	39.74
State Share Forest Fires	-0-
NH the Beautiful - Baler Grant	4,600.00
Hazard Mitigation Plan Grant	<u>3,000.00</u>

\$ 578,661.15

RECEIPTS FROM LOCAL SOURCES

Building Permits	2,455.00
Permits to Occupy	20.00
Fines (Dog/Parking/Dump/Bldg.)	1,740.74
Planning Board Fees	2,911.00
Zoning Board Fees	-0-
Police Reports	290.00
Pistol Permits	300.00
Copy Fees	1,488.75
Septic Design Fees	2,100.00
Test Pit Fees	1,265.00
Fire Inspection Fees	995.00
Witness Fees	-0-
Insurance Premium Copays (Health)	7,523.96
Engineer Review Fee Reimbursement	7,006.50
R. Snow Restitution	940.17
Reimbursements – Avitar	623.70
Overpayment Refunds	413.69
Police Contract Buyout	12,000.00

Town of Bartlett, NH

Welfare Repayments	1,095.40	
Insurance Payment-Vehicle Damage	6,855.86	
Police/Fire Details	6,932.00	
Construction Debris Fees	28,104.00	
Tax Deeded Property Auction	210,300.89	
Interest on Deposits	121.06	
Cable TV Franchise Fee	78,414.03	
Town of Jackson (Transfer Station Expenses)	43,905.37	
Hart's Location (1 Year Emergency Services)	<u>5,000.00</u>	
		\$ 422,802.12

TREASURER'S TRANSACTIONS

Temporary Loans (T.A.N)	4,500,000.00	
Voided Checks	26,939.32	
NSF Checks/Fees	12,108.44	
Bank Error	3.80	
Payroll Direct Deposit Fees	(465.00)	
Other Bank Fees (deposit tkts)	<u>(79.43)</u>	
		\$ 4,538,507.13
TOTAL ALL RECEIPTS		\$15,977,681.84

DETAILED STATEMENT OF PAYMENTS

#4130 TOWN OFFICERS' SALARIES

Gene G. Chandler, Selectman	\$ 4,000.00
Jonathan Hebert, Selectman	4,000.00
Jean Mallett, Treasurer	3,800.00
Cheryl Nealley, Town Clerk/Tax Collector	38,825.02
David A. Patch, Selectman	4,000.00

\$54,625.02

#4140 ELECTION AND REGISTRATION

Conway Daily Sun, ads	188.50
Sheila Glines, supervisor	349.25
Norman Head, moderator	150.00
Julia King, ballot clerk	93.50
Cheryl Nealley, food reimb.	27.97
NHMA, workshop	60.00
Gail Paine, supervisor & mileage	599.32
Elaine Ryan, supervisor	409.98
George Ryan, Jr., ballot clerk	99.00
Staples, ballots	101.06
Vista Country Store, food	84.10

2,162.68

#4150 TOWN OFFICERS' EXPENSES/FINANCIAL ADMINISTRATION

Avitar Assoc., tax bills	369.81
Bergeron Technical Services, bldg. inspections	7,170.75
BMSI, forms, software license	4,279.75
Gene Chandler, mileage	360.00
Nina Chandler, reimb. food/flood victims	67.94
Computer Hut, printer cartridges	311.04
Computer Port, computer repairs	180.00
Conway Sun, ads	891.05
J. P. Cooke, dog tags	60.76
Lone Ellen Emery, deputy town clerk-tax collector	150.01
Fairpoint Communications, phone	2,819.84
Jonathan Hebert, web reimb.	67.00
Lynn Jones, salary	55,762.20
Lynn Jones, mileage, misc. reimb.	296.79
Kathleen Landry, town clerk assistant	296.00
Lucy Lumber, flooding supplies	385.00
Jean Mallett, tax collector assistant	188.50
Jean Mallett, mileage	112.80
Brenda Medeiros, wages	47,538.92
Brenda Medeiros, mileage	38.40
Cheryl Nealley, workshop reimb., mileage	308.41
MWV Economic Council, dues	100.00
NH City & Town Clerks Assoc., dues	87.00
NH Health Officers, dues	35.00
NH Municipal Assoc., dues	4,664.00

Town of Bartlett, NH

NH Public Works, dues	100.00	
NH Tax Collectors Assoc., dues, workshops	781.00	
Office Depot, office supplies	4,881.02	
Pitney Bowes, meter rental, ink cartridge	460.50	
Porter Office Machine, copier usage	314.03	
Registry of Deeds, tax liens, plan copies	265.00	
Sanders Searches, tax lien searches	1,273.82	
David Sartory, web site	168.00	
David Shedd, test pit inspections	1,650.00	
Smith & Town Printers, annual reports	2,544.00	
Stamp Fulfillment Service, tax envelopes	2,845.75	
Staples, copies/supplies	175.99	
Time Warner, internet	950.92	
Treasurer, State of NH, JP licenses	150.00	
Union Leader, auction ad	121.40	
U.S. Postal Service, postage	3,000.00	
White Mt. Regional, workshop	45.00	
		146,267.40
<u>#4152 REAPPRAISAL OF PROPERTY</u>		
Avitar, software license, assessing	23,170.63	
Lynn Jones, mileage	43.60	
NH Assessors Assn., dues	20.00	
		23,234.23
<u>#4153 LEGAL EXPENSES/DOG DAMAGES</u>		
DTC Lawyers, legal	18,726.21	
Jamie Sheehy, parking, mileage reimb.	63.00	
		18,789.21
<u>#4155 EMPLOYEE BENEFITS</u>		
Social Security (43,438.80)	43,438.80	
Retirement, payroll deducted (26,326.58)		
Retirement, town share	63,827.08	
Delta Dental, dental insurance	16,265.62	
Health Insurance co-pays reimb.	7,157.05	
John Hancock, payroll deducted ret. (20,070.00)		
John Hancock, towns share ret.	4,779.69	
Medicare (13,379.63)	13,379.63	
Health Trust, health insurance	224,677.74	
State of NH-UC, unemployment	1,009.93	
		374,535.54
<u>#4191 PLANNING AND ZONING</u>		
Barbara Bush, Sec. wages	14,667.93	
Carroll County Registry of Deeds	144.00	
Civil Solutions, engineer reviews	1,006.00	
Conway Sun, ads	773.50	
Donahue, Tucker & Ciandella, Attys.	1,330.00	
Fairpoint Communications, phone	911.73	
		18,833.16

Town of Bartlett, NH

#4194 GENERAL GOVERNMENT BUILDINGS

Frechette Oil, fuel & furnace repairs	2,115.72
Chris Geary, clean town hall	2,210.00
Hancock Lumber, salt shed repairs	2,818.21
Intervale Lock & Safe, back door lock repair	9.00
Jackson Heights, mowing park	120.00
Limbs to Lawns, mowing at cemetery house	130.00
Lower Bartlett Water Precinct, water usage	210.00
Lucy Lumber, ice melt, repairs salt shed	1,066.06
NH Electric Coop. Inc.	4,204.81
Rick Murnik, shoveling	675.00
Office Depot, supplies	143.32
Pope Security, monitoring fee, testing	372.00
David Shedd, roof shoveling	275.00
Jonathan Taylor, lights repaired	289.94

14,639.06

#4195 CEMETERIES

Jackson Heights, mowing Bartlett & Intervale	730.00
Limbs to Lawns, mowing Glen	65.00

795.00

#4196 INSURANCE

Compensation Funds of NH, workers comp.	30,949.20
NHMA Liability Trust, prop. Liability Ins.	41,881.00

72,830.20

#4198 TAX MAP

0

#4210 POLICE DEPARTMENT

DETAIL WAGES

Michael Chapman	2,362.50
George Cole	1,710.00
Tyler Eldridge	855.00
Robert Knight	540.00
Ian MacMillan	832.50

MAINTENANCE POLICE DEPARTMENT

AAA Police Supply, ammo	1,241.00
Admiral Fire & Safety, uniforms, supplies	2,621.63
All Hands on Deck, sign language class	76.00
Atlantic Safety, gloves	33.85
Atlantic Tactical, apex carrier	119.98
Biller Press, parking tickets	231.40
Blue Book, laws	24.95
Burnt Knoll Firearms, gun	485.00
Carolyn Valley Tailor Shop, alterations	23.00
Janet Champlin, wages	19,376.32
Michael Chapman, wages	47,044.36
Michael Chapman, holiday pay	1,840.41
George Cole, wages	3,838.03
Conway Daily Sun, ad	405.20

Town of Bartlett, NH

Dedham Sportsmen Center, targets	80.00
Tyler Eldridge, wages	23,778.44
Emblem Authority, patches	250.00
Fairpoint Communications, phone	1,927.67
Frechette Tire, tires	1,713.50
Galls, uniforms	1,733.81
Mitchell Gove, wages	2,357.32
Mitchell Gove, uniform alteration	10.00
Betty Holmes, animal control officer	1,230.00
Lynn Jones, gift & ads reimb.	209.00
Christopher Keaton, wages	36,825.44
Robert Knight, wages	19,296.15
Robert Knight, reimb. supplies	11.00
Lucy Lumber, supplies	135.35
Jesse E. Lyman, Inc., gasoline	12,579.00
Ian MacMillan, wages	52,826.61
Ian MacMillan, holiday pay	1,882.65
Ian MacMillan, mileage	40.80
NAPA, vehicle maintenance	2,770.87
NE Chiefs Assoc, dues	150.00
Neptune, uniforms	859.80
New England Embroidery, shirts	312.50
NESPIN, dues	100.00
Office Depot, office supplies	660.23
Ossipee Mtn Electronics,	49.95
Patchs Market, misc. supplies	161.24
Progressive Auto Works, veh. rep.	438.66
Betsy Rand, wages	16,169.69
Betsy Rand, misc. reimb.	207.52
Jamie-Lynn Sheehy, wages	40,658.64
Jamie-Lynn Sheehy, holiday pay	1,507.88
Jamie-Lynn Sheehy, alterations	86.00
Source 4, complaint forms	14.50
SRR Training, drugs	299.00
Time Warner, internet changes	60.00
Tim's Garage, cruiser maintenance	1,070.00
TMDE, radar calibration	300.00
Tri-Tech Software, computer support	4,240.00
UPS Store, business cards	101.74
Verizon Wireless, phones	761.29
White Mountain Firearm, cobra sling	159.03

DRUG FORFEITURE ACCT.

Evident, supplies	798.25
Mike Chapman	28.34
Janet Champlin	<u>149.25</u>

312,662.22

#4215 AMBULANCE

32,000.00

Town of Bartlett, NH

#4220 FIRE DEPARTMENT

Admiral Fire & Safety, coats/pants/shirts	1,676.85
Jeremy Beach, attendance	50.00
Bergeron Protective Clothing, equip.	5,472.96
Gary Chandler, attendance	50.00
Nina Chandler, CPR training	350.00
Computer Port, computer repair	40.00
Cummins Northeast, repairs	1,073.10
Desorcie Emergency Products, ladder #1 repairs	923.71
Philip DeSisto, attendance	200.00
Fairpoint Communications, phone	2,265.53
Firemetic Supply, 4-point deluxe steel kit	7,768.00
Fire Program, computer software	1,395.00
Fire Tech & Safety, batteries	316.86
Frechette Oil, fuel oil, burner maint.	6,896.97
Galls, boots	143.96
Chris Geary, cleaning	2,125.00
Glen Sand & Gravel, water leak	209.30
Jeremy Gordon, attendance	200.00
Scott Halpin, attendance	100.00
Interstate Fire Extinguisher, refill extinguisher	61.55
Jackson, Town of, radio signal lease	362.98
Roger Labbe, attendance, reimb.	200.00
Lakes Region Fire Apparatus, equip. rep./service	15,238.21
James Langdon, attendance	200.00
Lower Bartlett Water Precinct, water usage	210.00
Jesse E. Lyman, gas & diesel	2,690.43
Lucy Lumber, misc. bldg. supplies	1,033.43
Macdonald Motors, vehicle maintenance	766.59
Rick Murnik, plowing/shoveling, etc.	1,550.00
NAPA, vehicle maintenance	671.60
New Pig, oil mats	214.64
NFPA, manager software	1,280.00
N.H. Electric Coop.Inc	4,701.09
Office Depot, office supplies	674.14
Joe Orsino, attendance	200.00
Ossipee Mountain Electronics, pager/radio repairs	2,331.00
Patch's Markets, Inc., fire permits	375.00
Pope Security, monitoring fee,repairs	1,052.00
Postmaster, box rent	64.00
Betsy Rand, Sec., wages	1,425.38
Lynn P. Roberts, wages	50,302.46
Lynn P. Roberts, overtime wages	2,244.50
Lynn P. Roberts, fire permits	46.50
Rockingham Electric, bulbs	84.93
William Rose, attendance	150.00
Rowan Electric, generator serviced	1,562.83
Rymes Propane	82.63
James Schaub, attendance	100.00

Town of Bartlett, NH

SHI International, computer program/keyboard, etc.	963.00
Staples, supplies	334.50
State of NH, criminal record checks	94.00
Jonathan Taylor, electric repairs	65.00
Valladares, vehicle repairs /inspections	1,124.57
Verizon Wireless, phone	759.99
Peter Villaume, attendance	150.00
Sam Yalenzian, attendance	150.00

WAGES

J. Beach	595.00
B. Bennett	357.00
G. Chandler	1,267.00
T. Chick	432.00
P. DeSisto	1,475.50
L. Estabrook	26.00
J. Gordon	958.50
A. Hackett	162.50
S. Halpin	702.00
S. Illsley	661.50
R. Labbe	2,345.00
J. Langdon	3,918.50
R. Oliveira	20.25
J. Orsino	2,401.00
J. Roberts	27.00
R. Roberts	924.75
W. Rose	1,293.50
J. Schaub	1,690.00
C. Smith	720.00
C. Uggerholt	26.00
P. Villaume	1,384.00
S. Yalenzian	1,072.50

147,233.69

#4312 HIGHWAY DEPARTMENT

WAGES

Travis Chick	55,588.10
Patrick Haley	5,097.23
Bradley Hill	47,853.71
Gerald James	45,386.18
John Karz	1,795.63
Colton Young	47,454.73

MAINTENANCE HIGHWAY

Advanced Diesel, truck repairs	39,252.12
Airgas East, welder liner/plasma cutter	543.47
Allied Equipment, air valves	685.85
Alpine Machine, wing lift pistons	658.02
Anderson Equipment, loader parts	4,461.48
Aramark, clothes	449.80

Town of Bartlett, NH

Berlin Spring, springs	2,575.00
Bob Bryant Wrecker Service, truck towed	1,050.00
Chapell Tractor, parts/repairs/welding	759.00
A. J. Coleman, gravel	980.46
Coleman Rental Service, roller, compactor	2,938.50
Conway Sun, ads	584.90
Diesel Works, parts & repairs	5,073.93
A. Eastman, plowing	900.00
FF & J Trucking, trucking sand	2,480.00
H. Fairfield, repairs/parts	4,072.82
Fairpoint Communications, phone	1,109.91
Frechette Tire, tires	2,859.13
Glen Sand & Gravel, gravel	627.90
Granite State Minerals, salt	64,007.05
Haley Excavating, wheeler rental	510.00
High Street Sand, sand	16,002.00
Bradley Hill, physical	125.00
Hurteau Towing	75.00
Jordan Equipment, plow blades	6,757.28
Labonville, boots/pants	458.79
L.A. Drew, rip rap	203.00
Liberty International, vehicle repairs	4,636.86
Lower Bartlett Water Precinct, water	223.75
Jesse E. Lyman, Inc. gas/diesel	30,759.49
Lucy Lumber, misc supplies	1,145.89
Matheson Tri-Gas, acetylene, oxygen	1,365.47
Milton Cat, "O" ring/filter	51.95
Morrison & Sylvester, vehicle maint.	333.82
NAPA, equipment parts	10,339.51
N.H. Electric Coop. Inc.	2,779.39
NH Public Works, dues	25.00
NH Road Agents Assoc, dues	25.00
North Conway Disposal Service, septic pumped	1,155.00
Pike Industries, cold patch	3,221.85
Portland Glass,windshield	323.20
Presby Steel, tube for wing arm, etc.	199.13
Rotten Rock, trucking sand	2,640.00
Rymes, propane	3,308.76
Sanel, blower motor	106.59
Smithfield Plumbing, band coupling	1,560.00
State of NH, plate	4.00
Stratham Tire, tires	2,269.27
Time Warner, internet	839.88
Treasurer State of NH, signs	392.45
Valladares Repair, vehicle parts/repairs	18,940.09
Viking Cives, equip parts	9,856.92
Overage - Hwy Block Grant	85,533.51

545,412.77

Town of Bartlett, NH

#4324 SOLID WASTE DISPOSAL

James Ainsworth, wages	26,312.00
James Ainsworth, boots	100.00
AVRDD-Mt. Carberry Landfill	90,322.40
Ronald Barone, wages	672.00
Conway Daily Sun, ad	199.40
Benjamin English, Jr, wages	7,103.25
Earle Fernald, wages	766.40
Grover Garland, Jr., wages	8,991.83
Ralph Mallett, wages	2,609.88
Earl Medeiros, wages	10,808.00
Earl Medeiros, boots	71.56
Donald Miller, wages	43,700.40
Donald Miller, mileage reimb.	38.00
NH Department Environmental Services, class	50.00
North Conway Incinerator Service, haul off	32,340.00
Pickering, Clinton, wages	6,404.00
Town of Conway, Hazard Waste Day	2,011.24
Treasurer, State of NH, training & permits	243.03

232,743.39

#4442 WELFARE

General Assistance

5,857.12

#4520 PARKS & RECREATION

Annette Libby, wages	44,073.12
Katie Young, wages	11,510.24

55,583.36

#4550 LIBRARY

Bartlett Public Library, Treasurer	11,997.47
Elizabeth Kelsea, wages	6,994.50
Melissa LaPlante, wages	96.00
Kathleen VanDeursen, wages	23,612.03

42,700.00

#4583 PATRIOTIC PURPOSES

Bartlett Recreation Dept., parade prizes	1,700.00
Francis P. Murphy, VFW flags	370.00

2,070.00

#4613 CONSERVATION COMMISSION

Bartlett Tree Experts, spraying of trees	361.35
Jackson Heights, mowing	1,700.00
Limbs to Lawn, mowing	410.00
NH Assoc Conservation Commissions, dues	296.00
Tuttle Lawn Care – annuals for intersection	590.93
Upper Saco Valley Land Trust, mapping	100.00

3,458.28

#4711 PRINCIPAL-LONG TERM BONDS/NOTES

Northway Bank, TS Irene/Road bonds

178,333.33

Town of Bartlett, NH

#4721 INTEREST – LONG TERM BONDS/NOTES

Northway Bank, TS Irene/Road bonds	3,395.38
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#4723 INTEREST – SHORT TERM NOTES/TAN

Northway Bank – T.A.N. interest	22,563.76
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OTHER

Northway Bank – T.A.N. principal	4,500,000.00
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PRECINCTS/COUNTY/STATE/SCHOOL

Carroll County Treasurer	1,384,411.00
Kearsarge Lighting Precinct	5,272.00
Lower Bartlett Water Precinct	231,915.00
North Conway Water Precinct	158,776.00
Town of Bartlett, taxes	1,557.20
Treasurer, Bartlett School District	6,600,396.00
Treasurer, State of NH – Marriage/Dog licenses/search fees	2,087.50

REFUNDS/ABATEMENTS/TRANSFERS FROM ACCOUNTS

Wendy Hamilton, abatement	15.00
Ryan Holden, refund	653.74
James & Claire Maxon, abatement	827.00
Northern NE Telephone, abatement	4,271.00
Norway Savings, refund	963.00

REPORT OF THE TRUST AND CAPITAL RESERVE FUNDS (MS-9) For the Year Ending December 31, 2017

Date of Creation	Name of Fund	Purpose of Fund	How Invested	Beginning Balance	New Funds	PRINCIPAL			INCOME			Grand Total Principal & Income
						Beginning Balance	Withdrawals	Ending Balance	Yearly Income	Expended	Ending Balance	
1980	Cemetery	Care	CD&MM	\$16,146.00	0	\$16,146.00	0	\$16,146.00	\$377.00	0	\$32,825.00	\$48,971.00
2010	Capital Reserve	Fire Truck	CD	30,000.00	25,000.00	55,000.00	0	55,000.00	15.00	0	614.00	55,614.00
2000	Capital Reserve	School Maintenance	CD	50,900.00	25,000.00	58,508.00	17,392.00	58,508.00	494.00	0	1,177.00	59,685.00
Various	Capital Reserve	School Bus	CD	40,232.00	15,000.00	15,232.00	40,000.00	15,232.00	52.00	0	15,777.00	31,009.00
Various	Capital Reserve	School Special Ed	CD	75,645.00	0	75,645.00	0	75,645.00	476.00	0	33,356.00	109,001.00
Various	Capital Reserve	Library	CD	245,000.00	25,000.00	270,000.00	0	270,000.00	1,554.00	0	13,207.00	283,207.00
2004	Capital Reserve	Recreation Land	CD	15,000.00	0	15,000.00	0	15,000.00	162.00	0	2,133.00	17,133.00
2004	Capital Reserve	Bartlett Village Water Precinct	MM	46,628.00	0	46,628.00	0	46,628.00	5.00	0	3,235.00	49,863.00
2013	Capital Reserve	Lower Bartlett Water Precinct	MM	340,145.00	109,990.00	450,135.00	0	450,135.00	35.00	0	95.00	450,230.00
2017	Capital Reserve	Ambulance	CD	0	50,000.00	50,000.00	0	50,000.00	0	0	0	50,000.00
TOTAL ALL FUNDS				\$859,696.00	\$249,990.00	\$1,052,294.00	\$57,392.00	\$99,249.00	\$3,170.00	0	\$102,419.00	\$1,154,713.00

The accounts are located in Northway Bank.

REPORT OF THE COMMON TRUST FUND INVESTMENTS

CEMETERY FUNDS REPORT (MS-10)

For the Year Ending December 31, 2017

# of Shares	Date of Creation	Description of Investment	PRINCIPAL			INTEREST			Grand Total
			Beginning Balance	Purchases	Ending Balance	Beginning Balance	Interest Income	Expended	
0.014	1936	Petrie	\$225.00	0	\$225.00	\$1,324.00	\$5.00	0	\$1,329.00
0.019	1963	Chesley	300.00	0	300.00	1,285.00	7.00	0	1,292.00
0.031	1941	Nichols	500.00	0	500.00	3,347.00	12.00	0	3,359.00
0.031	1942	McCotter	500.00	0	500.00	3,778.00	12.00	0	3,790.00
0.031	1952	Drown	500.00	0	500.00	2,686.00	12.00	0	2,698.00
0.031	1967	Rogers	500.00	0	500.00	3,349.00	12.00	0	3,361.00
0.003	1925	Suitor	50.00	0	50.00	244.00	1.00	0	245.00
0.016	1971	Walker	250.00	0	250.00	1,502.00	6.00	0	1,508.00
0.062	1973	Hill	1,000.00	0	1,000.00	2,982.00	23.00	0	3,005.00
0.025	1975	Cote	400.00	0	400.00	2,227.00	10.00	0	2,237.00
0.062	1978	Wyman	1,000.00	0	1,000.00	5,183.00	23.00	0	5,206.00
0.019	1979	Leary	300.00	0	300.00	1,572.00	7.00	0	1,579.00
0.062	1992	Randall	1,000.00	0	1,000.00	1,157.00	23.00	0	1,180.00
0.155	1997	Pitman	2,500.00	0	2,500.00	1,308.00	59.00	0	3,867.00
0.062	2001	Garland A.	1,000.00	0	1,000.00	10.00	23.00	0	33.00
0.310	2016	Burke Evelyn	5,000.00	0	5,000.00	2.00	117.00	0	5,119.00
0.1006	1997	Intervale Cemetery	1,121.00	0	1,121.00	491.00	26.00	0	517.00
1.0000	Trust Fund TOTAL		\$16,146.00	0	\$16,146.00	\$32,447.00	\$378.00	0	\$32,825.00
									\$48,971.00

The accounts are located in Northway Bank.

BARTLETT CONSERVATION COMMISSION 2017 ANNUAL REPORT

The Bartlett Conservation Commission plays an important advisory role in wetlands protection. In this role, the Commission:

- Reviews all New Hampshire Department of Environmental Services (NH DES) wetland applications.
- Conducts visits and meets with owners/representatives, abutters, and other interested parties to assure the reasonableness of plans that might disturb the wetlands and assures the impact is realistically minimized.
- When applicable, suggests the exploration of alternative approaches to involved parties (owners/representatives, NH DES).
- Continues to monitor permitted projects involving the wetlands.

The Commission continues to assist in the NH DES Volunteer River Assessment Program (VRAP). In support of this program, the Commission selected three test sites on the Saco River: one as it enters Bartlett, the second midway and the final as it exits the town boundary. These selections allow the Commission to pinpoint any problem areas should they arise. There is no cost to the Town of Bartlett for this important community service as all scientific equipment and lab services are funded through NH DES, and all data gathering is by volunteers.

Results can be viewed at: <https://www.des.nh.gov/organization/divisions/water/wmb/vrap/saco/index.htm>.

Starting in 2016 and throughout 2017 the Commission addressed two areas of concern affecting the Saco River:

- The establishment and proliferation of invasive species in the USRV (Upper Saco River Valley) which has been identified as a high-risk area. To address this issue, the commission has contacted Doug Cygan of NH Department of Agriculture who will be presenting a public forum on the topic this spring; date and time to be determined.
- The site of the former Bartlett burning dump continues to deteriorate and has been identified by NH DES as an area of immediate concern. The Commission continues to work with the town, property owners and NH DES to explore mitigation options.

The role our wetlands play in the ongoing availability of clean water for use by all forms of plant and animal life is scientifically defined as “absolutely essential.” Therefore, it is clearly in the general public’s best interest to protect our wetlands against any and all abuses, whether by accident, lack of knowledge or by design. The Commission remains dedicated to preserving the high quality of the town’s water resources both for drinking and recreational purposes and we urge our residents and visitors to be mindful of the wetlands and strive to protect them.

Our current Bartlett Conservation Commission members Nancy Oleson, Christopher Fithian and our chairperson, Daryl Mazzaglia, will continue to serve during 2018. We encourage your participation with the Commission and are actively looking for more members to join our group. If you are interested in helping, please contact the Selectmen’s Office at Town Hall.

Respectfully submitted,
DARYL MAZZAGLIA, Chair

PLANNING BOARD REPORT 2017 ANNUAL REPORT

In 2017, development in town continued on par with the slower pace seen in 2016. The Planning Board approved applications for five subdivisions creating nineteen new building lots, two boundary line adjustments, and two voluntary lot mergers. The Board considered two applications for site plan review determining that neither project needed a review. We reviewed two modification to existing cell towers. We also engaged in several informal discussions with residents and provided guidance to them regarding the proposed development of their properties.

The Board also invested time in the review of our zoning ordinance. On January 16, 2018, we held a public hearing to present a proposed amendment related to the maintenance of the minimum lot frontage distance (50') for the entire depth of the property. We also heard a presentation on a petitioned amendment for a proposed Special Exception to change zoning in Town Residential District A. This Special Exception would allow a "Sports / Health Club" to be established in that district. Both of these amendments will be on the ballot for a town vote in March 2018.

Scott Grant, one of our Board members, was on the planning team that updated the "Bartlett & Hart's Location Multi-Jurisdictional Hazard Mitigation Plan." This plan was "compiled to assist the towns of Bartlett & Hart's Location in reducing and mitigating future losses from natural or human-caused hazardous events" (as noted in the Executive Summary of the plan). We thank Scott for his time and energy in working with the plan update team.

In March 2017, David L. Patch and Kevin Bennett were elected to positions on the Planning Board. David, a long term Planning Board member, was reelected to his position and serves as Vice-Chair on the Board. Kevin joined the Board as a new member. We appreciate the willingness of both of these gentlemen to serve on this Board. Richard Stimpson left the Board in 2017. We extend our sincere thanks to Rich for his years of service to this Board and the town of Bartlett.

In closing, I would like to thank the current and past members of the Planning Board for their dedication to this volunteer civic responsibility. It is gratifying to work with people who are willing to share their knowledge and expertise in the review of applications and ideas brought before the board. I would also like to thank our administrative secretary, Barbara Bush, for her work on the day-to-day tasks that keep the Board running efficiently. A note of appreciation is also extended to the selectmen and their administrative staff for the assistance they provide to the Planning Board. Finally, I want to thank the people of Bartlett who have taken the time to attend public hearings to offer input on topics and applications. The input received from town's people is very valuable and welcome.

Respectfully submitted,
PHILIP FRANKLIN, Chair

BARTLETT PUBLIC LIBRARY 2017 ANNUAL REPORT

"The public library is where place and possibility meet." - Stuart Dybek

In 2017 the Bartlett Public Library continued to be a busy place providing the community with valuable resources. Circulation figures for all materials in the combined school and public library continue to grow. The collection of titles in the library now numbers 24,263 which includes many new fiction, non-fiction and audio-book titles. This figure takes in to account an expansive weeding of many outdated materials in the non-fiction collection. This library management tool had not been fully utilized in a number of years. The weeding project has allowed us to eliminate outdated materials and create space for new and pertinent items which in turn increases circulation.

The public library facilitates a number of programs to benefit the community. The Summer Reading Program is guided by a statewide theme, in 2017 it was "Build a Better World", which is used as a guideline for developing 6 Tuesday morning programs. These programs normally consist of a story time, a craft or project and on occasion a special presentation. The Friends of the Bartlett Public Library support this program as well as our monthly book discussion. On the second Tuesday of the month the Friends host a book discussion in the library. Copies of the book being discussed are available in the library and all are welcome whether you have read the book or not as discussions often branch out. Discussions in 2017 were facilitated by a number of different individuals and included books and programming about diverse subjects such as aging, skiing and diving. The Bartlett Public Library participated once again in the One Book One Valley community wide read. The book chosen this year was *One in a Million Boy* written by Maine author Monica Wood. The library hosted a discussion of the book as well as a special presentation by David Govatski, a well known and respected local naturalist. This event culminated with a presentation by the author at Kennett High School. The Friends also hosted their annual used book sale and continue to provide invaluable support to the public library. A group of knitters continues to meet up on the first and third Monday of the month at 6:30 and would love to have interested community members join in.

The Librarian is a member of the Carroll County Library Cooperative which provides an opportunity to network, collaborate and share ideas with the other libraries in the county at quarterly meetings. Additionally the Librarian is a member of the One Book One Valley selection committee which meets in the spring to begin the selection and planning process for the next annual event. The Librarian also serves as a member of the BVLA purchasing group which makes selections for the addition to the rotating collection of DVD's and audio-books we share with ten other libraries. The Librarian maintains membership in the New Hampshire Library Association and attends conferences and workshops hosted by that organization, workshops at the New Hampshire State Library as well as technology seminars hosted by other libraries as part of a continuing education program.

Town of Bartlett, NH

The Bartlett Public Library continues to be part of the Overdrive consortium which allows all of our patrons access to the NH Overdrive collection of e-books and audio-books. The Inter-library loan system throughout the state is another valuable service which allows our patrons to borrow materials we may not own in our collection from any other library in the state. In addition to these services we have computers, printers and fax services available to our patrons as well as fiction and non-fiction books, periodicals, DVD's and audio-books available to borrow. The Bartlett Public library is grateful for the support of the community and encourages all patrons to take advantage of our services.

Respectfully submitted,

KATHLEEN VAN DEURSEN, Library Director

Library Hours:

Monday and Wednesday 2pm-8pm

Tuesday and Thursday 2pm-5pm

Saturday 11am-3pm

**BARTLETT PUBLIC LIBRARY
SPECIAL FUNDS
(As of 12/31/17)**

Garland Children's Book Fund	
Cash on hand Dec. 31, 2017	\$6,134.00
Jeanette Kimbrough Fund (earmarked for new library)	
Cash on hand Dec. 31, 2017	465.00
Memorial Gifts	
McKinney (Deposited in Checkbook)	50.00
Library Fund	
Total Fund Dec. 31, 2017	9,266.00
History Fund	
Total Funds Dec. 31, 2017	\$19,859.00

BARTLETT PUBLIC LIBRARY FINANCIAL REPORT

2017 Budget		2017 Actual
	<u>INCOME</u>	
\$42,700	Town Appropriation	\$42,700
	Copier Fees and Lost Books	100
	Memorial Gifts	50
	TOTAL INCOME	\$42,850
	<u>OPERATING EXPENSES</u>	
\$23,700	Compensation - Librarian	\$23,612
7,300	Compensation - Library – Assistant(s)	7,091
31,000	TOTAL	\$30,703
	<u>LIBRARY MATERIALS</u>	
6,000	New Books/DVDs	\$ 6,146
500	Periodicals	410
625	Downloadable Audio Books	521
7,125	TOTAL	\$ 7,077
	<u>COMPUTER & TECHNOLOGY</u>	
1,025	Supplies and Maintenance	
	Destiny Server System	\$ 552
1,525	TOTAL	\$ 552
	<u>ADMINISTRATION</u>	
900	Supplies	\$ 691
1,000	Telephone	807
100	Travel & Conference	316
100	Copier Maintenance	63
550	Dues	220
200	Continuing Ed	0
100	Programs	0
100	Miscellaneous	41
3,050	TOTAL	\$ 2,138
\$42,700	TOTAL EXPENSES	\$40,470

BARTLETT PUBLIC LIBRARY BUDGET 2018

Compensation

Librarian	\$ 25,000.00
Assistant Librarian	7,300.00

Library Materials

New Books and Audio Books	6,000.00
Periodicals	500.00
Downloadable books	550.00

Computer

Destiny Server Systems	600.00
Supplies and Maintenance	500.00

Administration

Supplies	900.00
Telephone	1,000.00
Travel Conference	325.00
Copier Maintenance	100.00
Dues	225.00
Continuing Education	100.00
Programs	100.00
Miscellaneous	100.00

TOTAL	\$43,300.00
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THE BARTLETT HISTORY FUND

The Bartlett History Fund was established by the Bartlett Library Trustees following the Town's bicentennial in 1990. The purpose of the History Fund is to further the recording of the history of Bartlett and its vicinity. Profits from the sale of the two local histories, *Bartlett, New Hampshire*, *In the Valley of the Saco*, and *The Latchkey was Always Out* and the sale of bicentennial memorabilia were sent aside to establish the Bartlett History Fund.

The following guidelines for the Bartlett History fund have been established:

- All moneys received from future sales of the Bartlett History books, bicentennial memorabilia, and any other project undertaken by the Trustees for the History Fund will go into the History Fund.
- This money is put into a separate account under the name "Bartlett History Fund."
- This fund may not be used for the Library budget. The Library may, however, use this fund to purchase books and material relating to the history of the town. This material will then become a part of the Bartlett History Collection which is being maintained in a special fireproof file cabinet.
- The money in the History Fund may be expended for historical projects, pictures, postcards, and other types of historical materials.
- The Bartlett Library Trustees must approve the above expenditures. Donations of materials and monetary gifts may be made to the Fund.

Cash on hand as of December 31, 2016 was \$19,779

Cash on hand as of December 31, 2017 is \$ 19,859.

The Library has copies of its two histories: *Bartlett, New Hampshire; In the Valley of the Saco* and *The Latchstring was Always Out: A History of Lodging, Hospitality and Tourism in Bartlett, New Hampshire*, by Aileen Carroll, and a reproduction of the 1896 Birdseye Map of Bartlett for sale in the library. These books are also for sale in the local bookstores.

Anyone interested in working on a history project should contact Bartlett Library Trustees with their proposal or call the Library at 374-2755.

BARTLETT POLICE DEPARTMENT 2017 ANNUAL REPORT

In 2017, the Bartlett Police Department went through some changes in personnel with the retirement of Chief Janet Hadley Champlin and the hiring of a new Chief, Christopher Keaton. Chief Keaton came to the department after having served the citizens of Wolfeboro for just under 26 years. The other changes in personnel consisted of newly hired officer Tyler Eldridge leaving to work for the Town of Madison after graduating from the Police Academy in June and Sergeant Jamie Lynn Sheehy leaving to work for the Town of Tamworth in October. During the fall, the Police Department conducted a search for new officers and after interviews, physical agility testing and extensive background investigations we have found two people to join our department to fill the vacancies. They will begin training and attend the next available Police Academy class in the spring of 2018.

The remaining members of the Police Department are Corporal Ian MacMillan, Officer Michael Chapman, part-time officers Robert Knight, George Cole and Mitchell Gove. As a team we managed to provide the same dedicated service and coverage to the Town of Bartlett even while being short staffed for a large part of the year.

We focused our attention and resources on our community's needs toward providing strong community oriented policing. We participated in community events throughout the year such as: the bicycle safety rodeo held at Story Land, the 4th of July Parade, the Special Olympics Torch Run, Lunch visits at the Josiah Bartlett Elementary School, Community Concerts, the Reach the Beach Relay Race through town as well as engaging the residents in neighborhoods to assist with resolving problems and issues. I also went to the Josiah Bartlett Elementary School and participated in assemblies dealing with issues the children were facing today such as bullying, inappropriate texting of pictures and messages, and illegal drug possession. It is our belief that educating all of our citizens is a key component to solving any issues.

As in the past few years, New Hampshire is still dealing with the drug addiction epidemic and unfortunately it has again affected the Town of Bartlett. We have continued to participate in proactive programs to try and help those persons facing addictions who are seeking help. Both in the community and through court intervention we have sought treatment for those who wish to participate and recover.

A number of the criminal cases dealt with by the Bartlett Police Department this past year involved persons who suffer from addiction. We have dealt with burglaries, thefts and robberies and arrested the perpetrators only to find that their motivation was to get money to buy drugs. We as a nation cannot arrest our way out of this drug epidemic.

The members of the Bartlett Police Department take a proactive approach to investigations and patrol functions. By doing this it has helped us solve a number of serious incidents/investigations which have lead to cases being presented to the Carroll County Grand Jury and a number of them being resolved in the Superior Court as pleas instead of contested at trial. The work product of the Bartlett Officers is among the best in the county. In 2017 we saw an increase in our case load from that of last year.

The members of the Bartlett Police Department sincerely wish to thank the Bartlett Selectmen and the staff at the Bartlett Town Hall for their continued support, as well as the members of the Bartlett Fire Department, the Bartlett/Jackson Ambulance Service, the members of the Bartlett Highway Department, the Bartlett Recreation Department and for the assistance provided to the town by the Carroll County Sheriff's Department and the New Hampshire State Police as well as the Towns of Jackson and Conway.

We also wish to thank the citizens of Bartlett for your continued faith and trust in us. I want you all to know that the Bartlett Police Department continues to be committed to serving the citizens of our town with the utmost respect and dedication.

Respectfully submitted,
Chief CHRISTOPHER KEATON

POLICE ACTIVITY REPORT 2017

Among the thousands of calls for service the Bartlett Police Department received in 2017, of note is the following activity:

Activity	Number of Calls
Alarms	263
Animal Calls.....	90
Aggravated Assaults	2
Arrests.....	105
Assist Motorists	103
Burglary	11
Criminal Mischief.....	14
Criminal Trespass	11
Directed Patrols.....	80
Disorderly Persons	13
Disturbance/Noise Complaints	145
Domestic Violence Related Calls	19
Embezzlement Report.....	1
Fraud Reports.....	10
Incident Reports	128
Lost/Missing Persons.....	11
Motor Vehicle Accidents.....	89
Motor Vehicle Stops.....	1241
Pistol Permits	17
Property Checks.....	83
Robbery Cases	1
Sex Offender Registrants	5
Simple Assaults	19
Suicide Attempts.....	3
Suspicious Activity	144
Thefts.....	17
Untimely/Unattended Deaths	5
Welfare Check (check well-being).....	79

BARTLETT JACKSON AMBULANCE 2017 ANNUAL REPORT

Bartlett Jackson Ambulance again had a busy year in 2017 with nearly 600 emergency medical calls, a record high. Calls for service included medical emergencies, traumatic injuries, motor vehicle collisions, fires, back country carry-outs and assistance to surrounding towns. We are proud to have served our community strictly using paid-call volunteers dedicated to helping friends, neighbors and visitors in the towns of Bartlett, Jackson and Hart's Location. We continue to grow with a few providers joining this year adding to our roster.

All members of the service are nationally certified and New Hampshire licensed EMT's, Advanced EMT's, and Paramedics who have gone through rigorous training, testing and continuing education to provide professional emergency medical care at the basic and advanced life support level. Several of our members have pursued advanced medical training and we are proud to have physicians, physicians' assistants, critical care nurses, and pre-medicine students among our ranks. Our service is further strengthened with members from the United States Air Force, law enforcement, American Mountain Guide Association, National Ski Patrol and North East Air Alliance, just to name a few. We are thankful to have such a diverse group of medical providers who deliver high quality and compassionate care to our patients.

Bartlett Jackson Ambulance Service continues to partner with SOLO and acts as a clinical site for EMT students. We have also teamed up with the VNA, and other home health care providers of the Mount Washington Valley and the Carroll County Coalition. A Matter of Balance is a newcomer offering classes for people at risk of falls and is held at The Memorial Hospital, a Maine Health Affiliate.

This past year we performed research on how to decrease emergency department visits for our elderly patients. It was identified that falls are the top reason for requiring emergency medical service in this cohort. Several action items have been highlighted to prevent falls and serious injury and we look forward to implementing these strategies in 2018. This strategy has worked with several patients, helping them remain at home as they age, often assisting them with issues that no longer require a trip to the emergency department.

Many folks have benefited from our equipment loan project, from lift systems to walkers, crutches, canes and other home health care devices. I would like to thank the people that have donated equipment to this project that they no longer require. We may be able to help with special needs, please ask.

Community outreach has been so successful we estimate it saved approximately 36 trips to Memorial Hospital.

We would like to thank the towns of Bartlett and Jackson, the citizens of both towns and the folks of Hart's Location for their support, we can't do this without you!

Town of Bartlett, NH

Thank You New Hampshire Fish and Game and the New Hampshire State Police from Troops E and F as well for all you do to keep us safe in both urban and wilderness settings. We would also like to thank Mountain Rescue Service, Bartlett Fire, Jackson Fire, Bartlett Police, Jackson Police, Carroll County Sheriffs dispatch and officers and the United States Forest Service for all their efforts, Memorial Hospital and Saco River Medical group for your trust and support of BJAS. Thank you AMC for sharing your personnel as well as Attitash, Jackson Ski Touring, Black Mt. Patrol and SOLO. Working with all of you has been a pleasure. Again thanks to the crew at Northern Extremes for supplying equipment and personnel for remote rescues.

Respectfully submitted,
RICK MURNIK
SUE GAUDETTE
ERIC PEDERSON
Co-Directors

2017 BARTLETT JACKSON AMBULANCE FINANCIAL REPORT

Beginning Balance	\$ 157.87	\$ 157.85	\$ 779.49
INCOME	BUDGET 2017	ACTUAL 2017	BUDGET 2018
Payments	\$ 55,000.00	\$ 82,002.57	\$ 55,000.00
Medicare	41,000.00	50,774.33	41,000.00
Other Income	-0-	3,011.28	-0-
Town of Bartlett	32,010.00	32,000.00	32,010.00
Town of Jackson	21,340.00	21,340.00	21,340.00
Hart's Location	500.00	500.00	500.00
Total Income	\$ 149,850.00	\$189,628.18	\$149,850.00

EXPENSES

Equipment Maintenance/ Rental	600.00	1,097.34	600.00
Insurance	14,000.00	16,137.07	14,000.00
Other Expenses	1,200.00	1,443.04	1,200.00
Payroll Expenses (incl. FICA+MC)	120,000.00	108,711.58	120,000.00
Supplies/New Equipment	8,000.00	8,413.48	8,000.00
Telephone/Internet	1,200.00	3,660.89	1,200.00
Training/Dues	2,000.00	1,854.50	2,000.00
Contract Services	2,600.00	6,602.09	2,600.00
Postage	250.00	640.00	250.00
Repay Donations Account	0	11,611.19	0
Bank Charges	0	133.61	0
Capital Expenses (Defib)	0	28,701.75	0
TOTAL	\$ 149,850.00	\$189,006.54	\$149,850.00
Ending Balance		\$ 779.49	

Capital Expenses

New Ambulance		130,000.00
New Defibrillator	28,701.75	
Total	28,701.75	130,000.00*

*Bartlett Share = 65,000.00 and Jackson Share = 65,000.00

DONATION ACCOUNT SUMMARY

(CD's in Citizens Bank)

Beginning Balance 1/1/17	\$ 8,000.00
Donations	2,275.00
Interest	13.66
To Deposit on Renewal	11,611.19
Ending Balance 12/31/17	\$21,899.85

BARTLETT JACKSON AMBULANCE 2017 PAYROLL

Beck, Laura	\$ 1,803.00
Beres, Christine	265.00
Billingham, Jesse	10.00
Boehringer, Brad	1,130.00
Chandler, Nina	187.50
Clark, Andrew	85.00
Clark, Nancy	3,697.00
Comeau, Josh	6,574.00
Costello-Sanders, Griffin	821.00
Doucet, Cassandra	305.00
Duffy, Quinn	413.00
Estabrook, Lauren	361.00
Gaudette, Susan	6,872.50
Gomez, Adriana	838.00
Greig, Thomas	14,695.00
Hutchinson, Alan	3,335.00
Marcotte, Christopher	251.50
Murnik, Haley	1,334.00
Murnik, Lara	4,678.00
Murnik, Michael	21,657.50
Pedersen, Eric	1,406.00
Pifer, Rachel	317.00
Roberts, L. Patrick	8,228.00
Roman, Joe	2,881.00
Schwartz, Bethann	122.00
Sheehan, Katelyn	410.00
Siegel, Alexa	3,185.00
Sims, Jennifer	9,073.50
Slade, W. Scooter	371.00
Tauber, David	356.00
Villaume, Peter	1,041.00
Wunderlich, Holly	<u>4,356.80</u>
TOTAL	\$101,060.30

BARTLETT FIRE DEPARTMENT 2017 ANNUAL REPORT

Once again we have had a very busy year and responded to 349 calls in 2017, considerably higher than 2016 and well below our high of 380. We are going to be more aggressive in charging for false alarm type of responses, not to punish, but to encourage people to maintain their systems annually as required. This simple required act will reduce our false alarm responses.

To our amazement and frankly bewilderment, there are still a significant number of properties that have not yet put up a clearly visible 911 number or have a posted number that blends in with the building. This system is designed specifically to help first responders locate your residence in an emergency. Please take the time to put up a 911 sign that is visible, day or night, from the end of your driveway. If your house sits off the road any distance, please put your 911 number out at the end of your driveway. A large properly displayed number may not necessarily be pretty but it could save your life or the life of a family member. If you do not know your number, contact the Selectmen's Office or look on your tax bill.

Please check your smoke and carbon monoxide detectors regularly. A frequent call we respond to are detectors that seem to be going off but after completing our investigation of the incident, we find the detectors have reached the end of its life expectancy and require replacing. There is a date of manufacture stamped on every smoke and CO detector which manufacturers have been doing for well over a decade. If there is no date stamped on the detector it is well over 10 years old!! Typically smoke detectors have a 10 year life expectancy and depending on the make, CO detectors have a 5 year life expectancy. Please refer to the instructions that came with the detector for all the information you will need in regards to maintaining and replacement of your detectors. Studies and statistics show time and time again that properly installed and maintained smoke and CO detectors save lives!! Investigations into many fatal fires and other fatal residential incidents show that either there were no smoke or CO detectors in the residence or there were smoke and CO detectors that either the battery was taken out of the detector or it was so old it simply just didn't work. Please install, replace, or check these required life saving devices in your home!!

Today we have less than 3 minutes available to escape a modern burning home versus 17+ minutes just a few decades earlier. This is due to the synthetic products furniture, carpet, and drapes are constructed of - 3 MINUTES!! In addition, the smoke is 200 times more toxic than years ago again due to these synthetic materials. Underwriters Laboratory conducted an experiment where they built two identical sized rooms. One was furnished with the furniture typically available 50 years ago and the second room furnished with modern furnishings. The modern room flashed over in 3 minutes 40 seconds. The old room took over 30 minutes to do the same thing. The point is not to scare people but to get them to think!! The earlier the occupants are notified there is a fire in their home by the smoke detection system, the more time they have to escape.

Town of Bartlett, NH

We are in desperate need of new members and if you're interested in helping your friends and neighbors, please stop by the Glen Station anytime you see the red Chief/Command vehicle parked out front or come to a training meeting held at 6pm the second or fourth Tuesday nights of the month and see some of what we do.

We would like to take this opportunity to thank all of the people and agencies that support us throughout the year. The 11 member Departments of the Mt. Washington Valley Mutual Aid Association, the Jackson Fire Dept., Bartlett Highway, Bartlett Police Dept., Selectmen's Office, and the Bartlett/Jackson Ambulance Service. Last but not least the hard working tax payers of this Town, for without your support none of this would be possible.

If you find yourself needing our assistance please do not hesitate in calling 911 and we will respond to your call. This is what we do, 24 hours a day, 7 days a week, and 365 days a year.

Please stay fire safe,
L. PATRICK ROBERTS
Chief

BARTLETT FIRE DEPARTMENT 2017 CALL ACTIVITY

TYPE OF ACTIVITY	NO. OF CALLS
Structure Fire	6
Chimney Fire	4
Vehicle Fire	4
Electrical Fire	5
Dryer Fire	0
Mutual Aid Calls	6
Grass/Brush Fires	2
Motor Vehicle Accidents	46
Structural Collapse	1
Power Lines/Trees Down	13
Propane Incidents	12
Carbon Monoxide Calls	18
Rescues	11
Assist EMS	27
Lightning Strikes	0
Service Calls	46
Assist Other Depts.	8
Fire Alarm Activations	119
Oil Burner Problems	0
Hazardous Conditions	0
Smoke Investigations	12
Animal Rescue	0
Oven Fires	0
Search Lost Subjects	0
Wood Stove Problems	0
Dumpster Fires	0
Weather Related	9
2017 TOTAL CALLS	349

BARTLETT RECREATION DEPARTMENT 2017 ANNUAL REPORT

During the past year, Bartlett Recreation continued to provide a variety of quality programs for both recreation and leisure for all ages within the towns of Bartlett and Jackson. We also continue to collaborate with other towns to combine programs and opportunities.

We are grateful to our many volunteers who support us throughout the year. We have a recreation committee of whom are the back bone of our organization. Those members are, Beth Carta-Dolan, Norman Head, Gordon Robinson, Jerry McManus, Taeri Lyn, Tammy Bronejko, Cindy Jones and Jon Hebert, our selectmen representative. We could not do all we do without your support.

Our department does not experience a 'slow' season. We are busy throughout the year, with planning, preparing and implementing our many fundraisers, events, programs and our variety of sporting programs too.

Our summers are filled with the very popular concert in the park series, our grand 4th of July parade and festivities, as well as a full summer program for our children. Our summer program provides a safe, fun and structured activities, with beach, ice cream, field trip and field days. Scholarship funding is available for those who may need some support. We work closely with the school and their extended summer program, by providing the opportunity for children to join our program during the time they are here for schooling.

We will continue to provide a variety of programs of quality recreation and leisure programs for all age groups with the towns of Bartlett and Jackson. I have an open-door policy, so feel free to stop by with questions, comments, suggestions. We would love it if you would like to volunteer for any or all of our events or fundraisers.

We are a 501-c (3) non-profit organization, and rely mostly on donations, fundraising and grants for our survival. Our Annual Appeal letter is mailed out each fall. We thank all of you who have supported us. Your donations help us with our scholarships for our summer program, after school programming, all our other programs and events.

Respectfully submitted,
ANNETTE G. LIBBY
Executive Director

BARTLETT RECREATION DEPARTMENT 2017-2018 SCHOOL CONTRIBUTION

Outing Club (coach) Running Club	\$ 200
Referees' Fees	2,500
Nordic Ski Club (coach)	400
Elementary Field Hockey (coach)	600
Preschool Kindergarten Basketball (coach)	100
Elementary Boys 3, 4 & 5 Basketball (coach)	900
Assistant Boys Basketball (coach)	500
Elementary Girls 5 & 6 Basketball (coach)	900
Assistant Girls 5&6 Basketball coach	500
Grade 3 & 4 Boys Basketball (coach)	400
Grade 3 & 4 Girls Basketball (coach)	400
Elementary Soccer Grade 5 & 6 (coach)	800
Assistant Grade 5 & 6 Soccer (coach)	400
Grade 3 & 4 Soccer (coach)	600
Grade 3 & 4 Soccer (assistant)	200
Grade 1 & 2 Soccer (coach)	200
Preschool / Kindergarten Soccer (coach)	200
Girls Softball (coach)	800
Girls Softball (assistant coach)	400
Tee Ball (coach)	200
Lacrosse	300
Half Athletic Director	1,000
Adult Education	0
Enrichment	9,400
Friday Activity Night	1,400
Equipment	1,200
TOTAL	\$24,500

BARTLETT-JACKSON TRANSFER STATION OPERATING ACCOUNT - 2017

ACCOUNT SUMMARY

Beginning balance 01/01/17	\$25,269.09
Deposits	<u>62,943.31</u>
Sub Total	\$88,212.40
Minus expenses	<u>42,045.77</u>
Balance on hand – 12/31/17	\$46,166.63

DETAIL OF EXPENSES-OPERATING ACCOUNT

Androscoggin Valley, glass disposal	\$ 3,816.40
Aramark, uniforms	175.90
Travis Chick, welding	1,000.00
Conway Daily Sun, help wanted ad, recycling ad	154.40
Fairpoint, phone	473.82
Frechette Tire	67.16
Glen Sand & Gravel, gravel for gate	101.70
Intervale Lock & Safe, replacement lock/keys	109.50
Labonville, uniforms	95.97
Lucy Lumber, misc. bldg. & equip. supplies	316.05
Jesse Lyman, diesel fuel	1,863.65
Earl Medeiros, Sr., mileage for training reimb.	72.40
Donald Miller, mileage and boot reimb.	421.04
Mobile Mikes, equipment repairs	255.00
NAPA, equipment maintenance	48.47
New Hampshire Electric Coop., electricity	4,001.11
North Conway Incinerator, haul off	10,590.00
Northeast Resource Recovery Assoc., dues, electronics, comingles	15,745.04
Office Depot, PT & TP	139.26
Presby Steel, construction container repairs	1,045.90
Presidential Pest Control	625.00
Smith & Town Printers, forms	879.00
U.S. Postage, stamps	<u>49.00</u>
TOTAL	\$42,045.77

DETAIL OF INCOME - OPERATING ACCOUNT

Bartlett collected for tires/matt/refr/furn/etc.	25,463.00
Jackson collected for tires/matt/refr/furn/etc.	7,682.00
Northeast Resource Recovery Assoc., paper, metal, etc.	20,434.19
Carroll Hayes, backhoe	7,800.00
Roger Labbe, metal contract	1,250.00
Planet Aid, clothes	<u>314.12</u>
TOTAL	\$62,943.31

ROAD AGENT REPORT 2017 ANNUAL REPORT

During 2017, the Highway Department worked on several roads throughout town. We reclaimed a section on Thorn Hill Road, Glen Ledge Road, Middle Ledge Road, and Rolling Ridge Road. These sections were ground up, graded, reshaped, and paved back with a 2" base of hot top mix. A section of Covered Bridge Lane, George Street, Ellis Ridge Road, and Goodrich Falls Road had an overlay of hot top done to them. R&D Paving out of Franklin NH has done the reclaiming, grading, and paving the last two years and have done a great job for the town.

The Highway Department changed an estimated 1,200 feet of culverts on the roads prior to any paving being done. AllState paving came up and did a chip seal on a section of Cow Hill Road and Thorn Hill Road. This process helps seal the road and adds a stronger wearing surface to a good shaped road. We also tried to keep up on our regular routine maintenance of cold patching pot holes and grading of our dirt roads. Then the Highway Department was "blessed" with the October flooding which left damaged roads of Sleepy Hollow Road, Rolling Ridge Road, River Street at the bridge, Stillings' Grant and two different areas of Cobb Farm Road. With hired equipment from local contractors, we were able to get the roads repaired before winter set in. I want to thank Allen Eastman, Patrick Haley, and Joe Rogerson for their prompt response to our calls for help.

I want to thank the residents of Bartlett for your support and patience while we continue to improve and maintain Bartlett's roads. I want to thank my crew of Brad Hill, Colton Young, Gerald James, and part-timer Patrick Haley, who plows the village area, as no matter what day it is, what time of day, or what kind of weather (and we have had some difficult weather this year to contend with), these guys show up, do great work and take great pride in their work and the equipment. I also want to thank the "girls" in the office, the Board of Selectmen, Bartlett Fire Department, and Bartlett Police Department for their support.

Respectfully submitted,
TRAVIS CHICK
Road Agent

2017 TOWN MEETING MINUTES

Moderator Norman Head opened the annual Town Meeting at 7:55AM to swear in the election officials and then opened the polls at the Bartlett Town Hall at 56 Town Hall Road on Tuesday, March 14, 2017 at 8:00AM by reading the following:

"To the inhabitants of the Town of Bartlett, New Hampshire in the County of Carroll in said State, qualified to vote in the Town affairs: You are hereby notified to meet in the Town Hall in said Bartlett on Tuesday, March 14, 2017 at eight o'clock in the forenoon to act upon the following subjects hereinafter set forth. The voting on Article 1-3 will be by official ballot at the Town Hall and the polls shall open for balloting at eight o'clock in the forenoon and shall not close before seven o'clock in the evening. The following articles (Articles 4-28) in the warrant will be acted upon on Tuesday, March 21, 2017 at six thirty o'clock in the evening at the Josiah Bartlett Elementary School in Bartlett Village. We hereby certify that we posted a like copy of said Town Warrant and Budget on February 27, 2017 at the Post Offices in Glen and Bartlett, at the Town Hall in Intervale (Bartlett) and the Josiah Bartlett Elementary School (the places of meeting), all being public places within the said Town of Bartlett, New Hampshire."

ARTICLE 1. To choose all necessary Town Officers for the ensuing year. The polls were then open until 7:00PM when the polls were closed and ballots were counted. There were 270 ballots cast. The results were announced as follows: (*denotes the winners)

2017 TOWN RESULTS

SELECTMAN (3 yrs)

David A. Patch = 139*

Vicki Garland = 128

TOWN CLERK (3 yrs)

Cheryl Nealley = 257*

TREASURER (3 yrs)

Jean Mallett = 244*

PLANNING BOARD (3 yrs) (Vote for 2)

Kevin Bennett = 193*

David L. Patch = 226*

ZONING BOARD OF ADJUSTMENT (3 yrs)

Anita Burroughs = 230*

LIBRARY TRUSTEE (3 yrs)

John Lapointe = 212*

Leo Sullivan = 211*

AUDITOR (1 yr)

Frank Matranga = 227*

Town of Bartlett, NH

TRUSTEE OF TRUST FUND (3 yrs)

Erik Corbett = 216*

ZONING AMENDMENT NO. 1 (PASSED)

Yes = 172 No = 66

ZONING AMENDMENT NO. 2 (PASSED)

Yes = 124 No = 113

2017 SCHOOL RESULTS

MODERATOR (1 yr)

Erik Corbett = 231*

SCHOOL CLERK (1 yr)

Gail Paine = 250*

SCHOOL BOARD MEMBER (3 yrs)

Nancy Keleman = 246*

TREASURER (3 yrs)

Sheila Glines = 256*

ARTICLE 2. Amendment No. 1: Are you in favor of amending the Town of Bartlett Zoning Ordinance Article XIX Definitions by changing the existing definition of an Accessory Dwelling Unit (formerly called Accessory Apartment under Article XIX) so as to comply with new state-mandated RSA 674:71 to :73. The amendment increases the maximum number of bedrooms from one to two, and imposes a total square footage maximum of 800 square feet. (Planning Board favors 6-0-0) Yes = 172 No = 66 **(PASSED)**

ARTICLE 3. Amendment No. 2: Are you in favor of amending the Town of Bartlett Zoning Ordinance Article XIX Definitions changing the definition of "Lot" by increasing the number of dwelling units allowed on a single driveway from two to three. (Planning Board favors 5-1-0) Yes = 124 No = 113 **(PASSED)**

There were various write-ins for various positions and copies of the complete tallies are available at the Town Clerk's Office. Motion was made and seconded to adjourn the meeting until Tuesday, March 21, 2017 at 6:30PM at the Josiah Bartlett Elementary School, 1313 US Rt. 302 in Bartlett Village.

Moderator Head then reconvened the meeting for the deliberative portion held on Tuesday, March 21, 2017 at 6:32 PM at the Josiah Bartlett Elementary School. The Pledge of Allegiance was led by retiring Police Chief Janet Hadley Champlin. The Selectmen then presented Champlin with a gift and Champlin thanked the town for allowing her to serve them. Moderator Head then explained that there will be a cake auction throughout the meeting that was organized by the Bartlett Historical Society and was originally going to benefit their fundraising campaign, however, since Bartlett Police Officer Mike Chapman lost his house due to a tree falling through it last week during the storm, they will donate all proceeds to the

Chapman family fund and the Bartlett Recreation Department is also donating their proceeds from the bake sale. Moderator Head then explained the rules of the meeting, that Roberts rules of order will not be in force but we will follow general rules of order, the body can overrule the moderator, and asked that if voters wished to speak, to please step up to the microphone and state their name. Fire Chief L. Patrick Roberts reminded the moderator to outline the safety rules and location of the defibrillator which he did. Moderator Head then read the results of the voting on Tuesday, March 14, 2017.

Moderator Head continued with the rest of the warrant.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$160,000.00 for the purpose of purchasing a new four (4) wheel drive highway truck with plow, frame and wing for the Highway Department and to authorize the issuance of not more than \$160,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, with any balance to be raised by taxation. We will be changing over a body from another town highway truck. (2/3 majority vote by ballot required) Selectmen favor. Moderator Head stated that this would be a ballot vote and polls will remain open for an hour. Motion was made by Selectman Gene Chandler, seconded by Selectman Jon Hebert to accept the article as read. Chandler then spoke to the article. Paula Graham stated that this was probably a "girl" question but why are we not getting a new body. Chandler explained that we have a perfectly good body that we can use so there is no need to spend the extra money. No further questions.

Moderator Head opened the polls at 6:45PM, that voters needed to go to the back of the room to the Supervisors of the Checklist to get checked in and get their ballot, and the polls will remain open for an hour. Moderator Head took this opportunity to start the cake auction and sold off some cakes to the highest bidder. Before taking up the rest of the warrant, Selectmen's Chair Gene Chandler wanted to acknowledge and thank the town employees and volunteers for their service to the town, acknowledging (in no particular order) the Highway Department, Police Department, Fire Department, Ambulance Service, Transfer Station, Planning Board, Zoning Board, Conservation Commission, Emergency Management Director Bob King, and the Administrative staff in the office.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$2,281,600.00 to defray Town charges for the ensuing year and make appropriations of the same. Selectmen favor. Motion was made by Selectman Gene Chandler, seconded by Selectman Jon Hebert to accept the article as read. Chandler then spoke to the article going through the budget line by line. Julia King asked why there was \$3,600 for telephone in Town Officers Expenses when there is an article on the warrant for a phone system. Chandler explained the \$3,600 is the regular phone bill and the article is for a phone system. No further questions. **VOTE = PASSED \$2,281,600.**

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$300,000.00 for the purpose of town road improvements and to use \$300,000.00 from the unassigned fund balance. Selectmen favor. Motion was made by Selectman Gene Chandler, seconded by Selectman Jon Hebert to accept the article as read. Chandler then spoke to the article directing voters to the handout that was available that has the proposed 3 year road maintenance plan and stating that this is subject to change. No questions. **VOTE = PASSED \$300,000.**

ARTICLE 7. To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$24,400.00 for the second year's payment for the backhoe for the Highway Department, which was a five year lease agreement for \$113,700.00 approved at the 2016 Town Meeting. This lease agreement contains an escape clause. Selectmen favor. Motion was made by Selectman David A. Patch, seconded by Selectman Jon Hebert to accept the article as read. Chandler then spoke to the article stating that we are very happy with this backhoe and would appreciate passage of the article and clarifying that we would own it at the end of the lease. No questions. **VOTE = PASSED \$24,400.**

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$85,000.00 (as Bartlett's share) for the purpose of purchasing new equipment and renovations for Phase 2 at the Transfer Station, and to use \$85,000.00 from the unassigned fund balance. This is a shared expense with the Town of Jackson (50/50). Selectmen favor. Motion was made by Selectman David A. Patch, seconded by Selectman Jon Hebert to accept the article as read. Chandler then spoke to the article stating that we did Phase 1 last year and that there will be a Phase 3 next year for about \$40,000. Roger Labbe asked whether the Town of Jackson approved their portion. Burr Phillips, town resident and engineer from Civil Solutions who has been working on this project, stated that they did pass it. Julia King asked about the money that was left over from the budget and couldn't that be used towards this. Chandler stated that the budget was under spent because one of the haulers using the Transfer Station no longer dumps there, so our hauling fees have gone down but the amount in the budget is for operations. This article is for a different purpose that is a joint effort with Jackson. Scott Grant asked whether this canopy will cover the mattresses to keep them dry as we pay by the ton to have them removed. Chandler stated that the mattresses will actually be going in a closed container but it accomplishes the same purpose. A voter asked about whether there will be a chute or something for depositing as it is difficult now to put things in the containers and he is afraid somebody might fall in. Chandler (kidding) stated that we will recycle anybody who falls in, but seriously, this will be resolved as the containers will no longer be used and Burr Phillips explained the plan. No further questions. **VOTE = PASSED \$85,000.**

ARTICLE 9. To see if the Town will authorize the Board of Selectmen to enter into a five year lease agreement for \$54,750.00 (Bartlett's 60% share) for the purpose of leasing a backhoe for the Transfer Station and to raise and appropriate the sum of \$11,426.00 for the first year's payment for that purpose. This is a shared expense with the Town of Jackson (Bartlett 60%/Jackson 40%) with the total cost

Town of Bartlett, NH

of the backhoe being \$91,250.00. This lease agreement contains an escape clause. Selectmen favor. Motion was made by Selectman David A. Patch, seconded by Selectman Jon Hebert to accept the article as read. Chandler then spoke to the article stating that we are in desperate need of a new backhoe as it is past the point of repair. Scott Grant asked what type of backhoe and what is happening with the old one. Chandler stated it is a John Deere similar to the Highway Dept. one that we have been very happy with and that the old one will either be traded or sold depending on how much money we can get for it. No further questions. **VOTE = PASSED \$11,426.**

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$99,700.00 for the purpose of performing an assessment update as required by the NH Department of Revenue Administration. Selectmen favor. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article stating that we needed to do this. Kathleen Sullivan Head asked if this meant that the information will be available on the Avitar website. Chandler stated he didn't know if that was included in the contract but we could check on it. No further questions. **VOTE = PASSED \$99,700.**

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$9,500.00 for the purpose of installing a new telephone system at the Town Hall. Selectmen favor. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article explaining that our current system is on its last legs and needs replacing. We got a quote for \$8,500 and we added some to it for any unexpected expenses. Voter asked if we had put it out to bid. Chandler stated no, we had just gotten an estimate so we knew what to put in the warrant article and it was \$8,500 to replace exactly what we have and we will probably add some phones and lines. A voter was asking about VoIP systems and technology questions. Selectman Hebert explained that this is for a VoIP and we are working to get a centralized system, however, there are necessary divisions that have to be maintained at the Town Hall due to the police department and town clerk having privacy issues so networking should not be done. No further questions. **VOTE = PASSED \$9,500.**

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$14,000.00 for the purpose of updating and repairing the gas pumps (\$10,000) and replacement parts and repairs on the waste oil heater (\$4,000) at the Town Garage. Selectmen favor. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article stating that he is going to be up front about this, with hat in hand, and tell the voters that we have already purchased these items because we had to last fall with the gas pumps and this February with the oil heater. Chandler stated that Lyman Oil was very cooperative with us as they did the work in the fall and agreed to postpone payment until after the first of the year so it could be included in the 2017 warrant. The waste oil heater saves us money as it heats the town garage on waste oil delivered at the Transfer Station rather than use propane so we knew we had to do it. No questions. **VOTE = PASSED \$14,000.**

ARTICLE 13. To see if the Town will vote to establish an Ambulance Capital Reserve Fund under the provisions of NH RSA 35:1 for the purpose of purchasing an ambulance and to raise and appropriate the sum of \$50,000.00 to be placed in this fund and to use \$50,000.00 from the unassigned fund balance. Further, to name the Board of Selectmen as agents to expend from said fund. Selectmen favor. (Majority vote required). Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article stating that the Ambulance Committee (made up of 3 members from each town) were presented two options for regarding the current ambulance which is still in pretty good shape. One is to get another box-type ambulance and the other is to keep the current one (box type) and purchase a smaller transport type one so we would have two ambulances with one basically as a backup. The Ambulance Committee will be looking at this over the next year. Rick Murnik, Co-Director of the Bartlett Jackson Ambulance, explained the situation further.

Laura Villaume asked if there were any grants available for this. Murnik stated he wasn't aware of any, they are usually more for equipment like defibrillators, stretchers, etc. Chandler stated that if anyone was aware of any grants that might be available, to let us know. No further questions. **VOTE = PASSED \$50,000.**

Moderator Head then announced that the polls were now closing. Polls closed at 7:46PM and Moderator Head directed the Supervisors to count the ballots. Another few cakes were then auctioned off. He then continued with the rest of the warrant.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to add to the Fire Truck Capital Reserve Fund duly established in 2010 for the purpose of purchasing a fire truck (making a total of \$55,000 plus interest in that fund) and to use \$25,000 from the unassigned fund balance. Selectmen favor. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article explaining that it is really a utility type of truck that we will be looking at and this will help when we decide what we will get. No questions. **VOTE = PASSED \$25,000.**

Moderator Head announced the results of the ballot on Article 4 - **YES = 67 and NO = 5 PASSED \$160,000.**

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Capital Reserve Fund established in 2005 under the provision of NH RSA 35:1 for the purpose of costs associated with the renovation of the Bartlett Public Library. Agreeable to a petition signed by Leo Sullivan and others. Selectmen opposed. Motion was made by Leo Sullivan, seconded by Paula Graham to accept the article as read. Library Trustee and Treasurer Leo Sullivan spoke to the article stating that the trustees were working on an expansion plan within the school but the plans are not quite ready yet. School Board Member Scott Grant, who is also on the facilities committee at the school, stated that they haven't seen the plans yet and since there is about \$250,000 in the capital reserve fund now, that this is not necessary this year. Julia King, former Library Trustee, stated that she was on the board when this started and one of the problems is that they don't

have figures to assess real costs since all the basic operational costs of the library for things like heat, electricity, etc. are incorporated in the school and that the trustees work very hard at very little expense and would support this article. Scott Grant stated that he disagrees with doing this now. Jimi Emery stated that with the \$256,000 already in the capital reserve fund, that we don't need to do this now. No further discussion. Voice vote taken but too close to call. Moderator Head asked for a standing count. **VOTE: YES = 35 and NO = 30 - PASSED \$25,000.**

ARTICLE 16. To see if the Town will vote to completely close the northwesterly end of the town road known as Kristin Lane where it intersects Alpstrausse (adjacent to Lots 44 and 45) and making it a dead end street. Selectmen favor. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article directing voters to the handout again for a plan showing the proposal. No questions. **VOTE = PASSED.**

ARTICLE 17. To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and (2) was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under NH RSA 72:28 or 72:35. If adopted, the credit granted will be \$300.00, the same amount as the optional veterans' tax credit voted by the Town of Bartlett under NH RSA 72:28. This replaces NH RSA 72:28, II which required, specific "war time" service to qualify. Selectmen favor. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article explaining that now the veterans have to have served during a qualifying war and this would remove that requirement. Mary Nudd asked if this meant that they had to reapply. Chandler stated no since if you already qualified before, you still qualify. No further questions. **VOTE = PASSED.**

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for distribution at the Selectmen's discretion to a Public Education and Government TV Station for Valley Vision to provide Channel 3 to Bartlett. Selectmen favor. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Chandler then spoke to the article stating this is the same arrangement we have had for years. No questions. **VOTE = PASSED \$5,000.**

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$3,000.00 to assist in the support of the Bartlett Community Preschool to help meet the early childhood education needs of our community. Agreeable to a petition signed by Bertha Ellsmore and others. Hebert favors - Chandler & Patch opposed. Moderator Head recognized Selectman Gene Chandler to explain that there was an error made by placing this on the warrant and it was not the Preschool's fault but due to printing deadlines, we had to put it on just in case as we were unsure of whether they submitted a petition. We determined they did not but too late to remove the article from the warrant. Motion was made by Jon Hebert, seconded by David A. Patch to PASS OVER the article. **VOTE = PASSED OVER.**

More cakes were then auctioned off with some bidding wars occurring. Then Moderator Head continued with the rest of the warrant.

ARTICLE 20. To raise and appropriate the sum of \$1,000.00 for the Conway Area Humane Society in Conway, NH for the purposes of continuing services for stray, abandoned or animals brought to the shelter by Animal Control or private citizens no longer able to care for them. Agreeable to a petition signed by Rona Ahearn and others. Patch & Hebert favor - Chandler opposed. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Vicki Harlow asked why Selectman Chandler opposed. Chandler stated it is because he doesn't feel it is an appropriate use of town funds but has no problem if people pass it. Roger Labbe asked (kidding) if this article should fail, should we bring the stray animals to Mr. Chandler's house. No further discussion. **VOTE = PASSED \$1,000.**

Motion was made by William Fabrizio and seconded by David Patch to take Articles 21 through 27 as a block. There being no discussion, the vote was taken. **VOTE = PASSED** (to take them as a block).

Moderator Head then auctioned the last cake. A voter questioned whether we needed to vote on the block of articles after we had voted to take them as a block. Moderator Head stated that yes we should have and thanked the voter for pointing this out.

Moderator Head asked if there were any questions on any of the Articles 21 through 27. There being none, the vote was taken. **VOTE = PASSED ARTICLES 21-27** which read as follows:

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Eastern Slope Airport authority for its use in operating the Eastern Slope Regional Airport in 2017. Selectmen favor. **(PASSED \$500).**

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to support Bartlett home delivered meals (Meals on Wheels), congregate meals, transportation, and program services provided by the Gibson Center for Senior Services, Inc. Agreeable to a petition signed by Julia King and others. Selectmen favor. **(PASSED \$5,000).**

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the Early Supports and Services Program (birth to 3 yrs.) of Children Unlimited, Inc. Agreeable to a petition signed by Danielle Koffenberger and others. Selectmen favor. **(PASSED \$4,000).**

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$1,507.00 in support of Starting Point providing advocacy and support to the victims of domestic and sexual violence and their children. Agreeable to a petition signed by Patricia Higgins and others. Selectmen favor. **(PASSED \$1,507).**

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$3,582.00 to assist The Mental Health Center. Agreeable to a petition signed by Donna Cassidy Botting and others. Selectmen favor. **(PASSED \$3,582).**

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for support of the Tri-County Community Action Program for the purpose of continuing services of the Fuel Assistance Program for the residents of Bartlett. Agreeable to a petition signed by Evelyn Bailey and others. Selectmen favor. **(PASSED \$4,000).**

ARTICLE 27. To see if the Town will vote to raise and appropriate the sum of \$4,753.00 to support White Mountain Community Health Center to help meet the healthcare needs of the uninsured and under-insured residents of Bartlett. Agreeable to a petition signed by William W. Beck Jr. and others. Selectmen favor. **(PASSED \$4,753).**

ARTICLE 28. To transact any other business that may legally come before said meeting. Motion was made by Selectman Jon Hebert, seconded by Selectman David A. Patch to accept the article as read. Moderator Head stated he wanted to thank all the bidders on the cakes and it appears that we have raised approximately \$1,000 for the Chapman family between the cakes and the bake sale. He also wanted to announce on behalf of the Recreation Department that Taste of the Valley would be happening on March 26, 2017 at the Grand Summit hotel and tickets can be purchased from Rec. Dir. Annette Libby.

There being no further business, the motion was made by William Fabrizio, seconded by Jon Hebert to adjourn. **VOTE = PASSED - MEETING ADJOURNED at 8:25PM.**

Respectfully submitted,

LYNN P. JONES

Administrative Assistant to the Selectmen

CHERYL NEALLEY

Town Clerk-Tax Collector

VITAL STATISTICS

TO THE SELECTMEN - In compliance with an act of Legislature passed June session 1887, requiring clerks of towns and cities to furnish a transcript of the records of births, marriages, and deaths to the municipal officers for publication in the Annual Report, I hereby submit the following:

RESIDENT BIRTH REPORT - 01/01/2017-12/31/2017

<u>BIRTH DATE</u>	<u>CHILD'S NAME</u>	<u>FATHER'S/ PARTNER'S NAME</u>	<u>MOTHER'S NAME</u>	<u>BIRTH PLACE</u>
1/29/2017	Veno, Emmett Bradley	Veno, Jason	Veno, Kendra	North Conway, NH
3/2/2017	Tymon, Emilie Christine	Tymon, Trevor	Brown, Sarah	North Conway, NH
3/2/2017	Weindling, Kei John	Weindling, Brian	Weindling, Rachel	North Conway, NH
3/23/2017	Lowberg, Zachary James	Lowberg, Jeremie	Lowberg, Kayla	North Conway, NH
3/26/2017	Leclerc Marshall, Stellan Hawkins	Marshall, Jonathan	Leclerc, Stacie Laura	Bartlett, NH
3/29/2017	Ferry, Brooke Lee	Ferry, Keith	Zangari, Hally	North Conway, NH
3/29/2017	Ferry, Jaxson Ryan	Ferry, Keith	Zangari, Hally	North Conway, NH
4/12/2017	Wehmeyer, Ellie Randall	Wehmeyer, Keith	Wehmeyer, Elizabeth	North Conway, NH
4/26/2017	Parker-Spurlock, Trovaughn Michael Noel	Spurlock, Clifford	Parker, Shyann	North Conway, NH
10/6/2017	Albonico, Josie Rose Marie	Albonico, Phillip	Lane, Nichole	North Conway, NH
10/6/2017	Downs, Lautner Angel		Downs, Heather	Rochester, NH
10/26/2017	Stovall-Russell, Crew Carl	Russell, Christopher	Stovall, Gwyneth	North Conway, NH
11/8/2017	Light, Denver Olivia	Light, Andrew	Holland Light, Kristin	North Conway, NH

RESIDENT MARRIAGE REPORT - 01/01/2017-12/31/2017

<u>PERSON A'S NAME AND RESIDENCE</u>	<u>PERSON B'S NAME AND RESIDENCE</u>	<u>TOWN OF ISSUANCE</u>	<u>PLACE OF MARRIAGE</u>	<u>DATE OF MARRIAGE</u>
Sheldon, Kevin J. Bartlett, NH	Noyes, Amanda E. Bartlett, NH	Bartlett, NH	Bartlett, NH	4/28/2017
Griffin Jr., Albert J. Glen, NH	Isa, Gartini S. Glen, NH	Bartlett, NH	Jackson, NH	6/22/2017
Snow, Heather A. Intervale-Bartlett, NH	Britt, Justin E. Intervale-Bartlett, NH	Bartlett, NH	Bean's Purchase, NH	7/7/2017
Jackson IV, John J. Bartlett, NH	Eger, Linda M. Bartlett, NH	Gorham, NH	Bartlett, NH	8/22/2017
Hayes, Matthew S. Bartlett, NH	Heath, Moriah L. Bartlett, NH	Bartlett, NH	Bartlett, NH	9/16/2017
Bennett, Ruby G. Intervale-Bartlett, NH	Limmer, Trevor R. Intervale-Bartlett, NH	Jackson, NH	Jackson, NH	9/30/2017
Skalberg, Kali R. Conway, NH	Caceres Jr., Mario M. Bartlett, NH	Albany, NH	Conway, NH	10/7/2017

RESIDENT DEATH REPORT - 01/01/2016-12/31/2016

DECEDENT'S NAME	DEATH DATE	DEATH PLACE	FATHER'S/PARENT'S NAME	MOTHER'S/PARENT'S NAME PRIOR TO FIRST MARRIAGE/ CIVIL UNION	MILITARY
Sabbag, Mary	1/17/2017	North Conway	Allard, Edward	Kirby, Anna	N
Squires, Donald	3/2/2017	North Conway	Squires, Carl	Coburn, Mildred	Y
Anderson, Faye	3/4/2017	North Conway	Coakley, Lige	Mack, Ruby	N
Donaldson, Cynthia	5/7/2017	Intervale-Bartlett	Rogers, Stuart	Dexter, Phyllis	N
Allen, Colleen	5/9/2017	Dover	France, William	Disbrow, Geraldine	N
Connors, Francis	5/15/2017	North Conway	Connors, Frances	Ritter, Helen	Y
Gervais, Ronald	6/8/2017	North Conway	Gervais, Joseph	Willette, Rose	Y
O'Donnell, Martin	6/14/2017	North Conway	O'Donnell, Martin	Irving, Isabella	N
Fiore, Anna	7/9/2017	North Conway	Balsama, Anthony	Bella, Anna	N
Mersereau, Herman	8/6/2017	Bartlett	Mersereau, Reginald	Hovey, Marguerite	N
Dempsey, Shirley	8/18/2017	North Conway	Weiner, Joseph	Zabawa, Harriet	N
Shuman, Richard	8/26/2017	North Conway	Shuman, John	Feriss, Elsie	N
Shedd, Pamela	9/28/2017	Glen	Kubin, Frank	Rector, Verna	N
Monahan, James	10/28/2017	North Conway	Monahan, James	Gallagher, Eleshia	N
Harrison, Heather	11/1/2017	Bartlett	Harrison, Ralph	Romeo, Priscilla	N
Hanson, Zachary	11/18/2017	Intervale-Bartlett	Hanson, Craig	Przlowski, Diane	N
Wall, Daphne	11/27/2017	North Conway	Lees, Wendell	Marsh, Jean	N
Woodbury, Donald	12/15/2017	North Conway	Woodbury, Alvah	Burns, Josephine	Y

I hereby certify that the above and foregoing is a true transcript of the record of all births, marriages and deaths that have been reported to me for the year ending DECEMBER 31, 2017.

CHERYL A. NEALLEY, Town Clerk

TOWN OF BARTLETT REGULATIONS

The Town of Bartlett Officials closely monitor compliance with the following ordinances, regulations, and by-laws. This list is provided to make people aware that these regulations exist and a summary of each regulation appears here. Complete descriptions may be obtained from the Selectmen's Office and any questions should be directed to that office.

* * * * *

WINTER PARKING ORDINANCE: prohibits parking on town streets between Nov. 1 and May 1 (24 hours a day). Violation = fine of up to \$50.00 plus towing charges.

SNOW PLOWING REGULATION: prohibits the plowing of snow into or across any town road.

EXCAVATION PERMIT REGULATION: requires permits to be acquired 24 hours prior to excavation in a town road. Violation - fine of \$100.00.

ILLEGAL DUMPING ORDINANCE: prohibits dumping and littering at other than in authorized areas at the Transfer Station. Violation - fine of \$100.00.

ALCOHOLIC BEVERAGE ORDINANCE: prohibits drinking of alcoholic beverages in public places. Violation - fine of \$25.00.

TEST PIT INSPECTION ORDINANCE: requires inspection of pits prior to application for State septic design approval. Fee of \$25.00 per pit dug.

SEPTIC SYSTEM DESIGN AND CONSTRUCTION ORDINANCE: governs the design and construction of septic systems and requires all septic system designs, prior to submission to the State, to be reviewed by the Selectmen's Office. Fee of \$50.00 per design.

BUILDING PERMIT ORDINANCE: required for construction of signs, structures, changes of use, etc. which would affect property value and/or to which zoning requirements apply. Violation = fine up to \$275/day. The following is the new fee schedule effective as of 2003:

HOUSE/CONDO UNIT	\$ 25.00
GARAGE	15.00
DECK, ADDITIONS, SHEDS, & SIGNS	10.00
CHANGE OF USE	20.00
MAJOR COMMERCIAL	100.00
MINOR COMMERCIAL	50.00
RENEWALS, MISC. & OTHERS	10.00

PERMIT TO OCCUPY ORDINANCE: required prior to occupancy of any construction that is intended for habitation or for which a septic system is required. Violation = fine of up to \$100 and/or \$10/day each day of violation.

ZONING ORDINANCE: addresses the regulation of such items as signs, setbacks, density, green areas, frontage, permitted uses, telecommunications, ridgeline development, etc.

SITE PLAN REVIEW REGULATIONS: governs the review and approval /disapproval by the Planning Board of site plans for the development, change, or expansion of use of non-residential tracts where the total square footage of the footprint of the building(s) is greater than 5,000 square feet.

FLOODPLAIN ORDINANCE: governs activity in the floodplain.

GRAVEL PIT ORDINANCE: governs excavation of gravel pits.

DOG LEASH BY-LAW: requires that all dogs be restrained by leash or under direct control of owner. Violation - fine of up to \$100 plus board reimbursement.

SPECIAL EVENTS ORDINANCE: regulates the conduct of special events. Violation = fine of up to \$300.

ELECTIONEERING ORDINANCE: eliminates all electioneering or signature gathering on Town or School owned property at any meetings or elections held within the Town of Bartlett.

TOWN OF BARTLETT INFORMATION

BARTLETT JACKSON TRANSFER STATION

Located at 102 Transfer Station Road off of NH Rt. 16 at the Bartlett-Jackson town line.

HOURS OF OPERATION: FRIDAY THRU TUESDAY
12 NOON - 6PM
CLOSED WEDNESDAYS & THURSDAYS
CLOSED CHRISTMAS DAY

MANDATORY RECYCLING & MANDATORY DUMP STICKERS REQUIRED

Dump stickers can be obtained from the TOWN CLERK'S OFFICE and complete information regarding recycling comes with the sticker. Questions regarding the Transfer Station should be directed to the Selectmen's Office.

TOWN CLERK/TAX COLLECTOR OFFICE

56 Town Hall Road, Intervale, NH 03845 (603) 356-2300
Email: townclerk@townofbartlettnh.org
OFFICE HOURS: MON. 7AM-12:30PM & 1:30PM-6PM
TUES.-WED.-FRI. 8AM-12:30PM & 1:30PM-4PM
FIRST SAT. OF EACH MONTH 8AM-11AM
CLOSED THURS. & SUN.

Services: Vehicle registrations, birth, death, marriage certificates, voter registration, dog licenses, and collection of tax bills.

OFFICE OF THE SELECTMEN

56 Town Hall Road, Intervale, NH 03845 (603) 356-2950
Email: selectmen@townofbartlettnh.org
OFFICE HOURS: MONDAY-FRIDAY 8AM-1PM

Selectmen meetings vary and appointments to get on the agenda are suggested (although not required) and can be made by calling during office hours. Special times can be arranged for those who cannot make it during regular hours. Please call ahead as meeting times may change.

Services: Assessment of property and tax abatements, building permits, zoning issues, transfer station stickers, requests for aid, road maintenance, and other general government issues.

POLICE DEPARTMENT

56 Town Hall Road, Intervale, NH 03845 **EMERGENCY - DIAL 911**
Email: police@townofbartlettnh.org NON-EMERGENCY (603) 356-5868
OFFICE HOURS: MONDAY-FRIDAY HOURS VARY

PLEASE NOTE: This office does NOT dispatch police officers. Emergency calls should be made by dialing 911. All other calls for assistance should be directed to 1-800-552-8960.

Services: Emergency calls, dog complaints, notifications of owners being away, pistol permits, and other general police matters.

Town of Bartlett, NH

FIRE DEPARTMENT

90 US Rt. 302
PO Box 104, Glen, NH 03838
Email: firechief@townofbartlettnh.org

EMERGENCY - DIAL 911
NON-EMERGENCY (603) 383-9555

PLEASE NOTE: This office does NOT dispatch firefighters. Emergency calls should be made by dialing 911. All other calls should be directed to the Glen Station Office. This office is not manned any specific hours. Messages can be left on the answering machine.

Services: Emergency fire calls, oil heating system inspections, burn permits, permits of assembly, and other general fire matters.

BARTLETT-JACKSON AMBULANCE SERVICE

90 US Rt. 302
PO Box 422, Glen, NH 03838
NO OFFICE HOURS

EMERGENCY - DIAL 911
24 HOUR EMERGENCY SERVICE
E-Mail: bartlett_jackson70@yahoo.com

BARTLETT PUBLIC LIBRARY

1313 US Rt. 302 (in the school)
PO Box 399, Bartlett, NH 03812

(603) 374-2755
website: bartlettpubliclibrary.org

HOURS: MONDAY 2PM-8PM
 TUESDAY 2PM-5PM
 WEDNESDAY 2PM-8PM
 THURSDAY 2PM-5PM
 SATURDAY 11AM-3PM

OTHER BOARD MEETINGS INFO:

PLANNING BOARD: Meets the first Monday and third Tuesday of the month. To get on the agenda, call (603) 356-2226 or email planningboard@townofbartlettnh.org.

ZONING BOARD OF ADJUSTMENT: Meets the second Monday of the month as needed. For more info, call (603) 356-2226 or email zba@townofbartlettnh.org.

CONSERVATION COMMISSION: Meets the second Wednesday of the month but may vary. For more info, call (603) 356-2950.

TOWN WEBSITE: www.townofbartlettnh.org